

\*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(a quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE  
 AGENDA**

1 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	2,411,105.00		2,111,097.84	300,007.16
B. CAPITAL IMPROVEMENTS 2012-2013 Completed Project Totals	1,000,000.00		607,654.33	392,345.67
C. CAPITAL IMPROVEMENTS 2013-14				
a. ADA	10,000.00		0.00	10,000.00
b. Asbestos Removal	20,000.00		0.00	20,000.00
c. Blacktopping	60,000.00		0.00	60,000.00
d. Door Hardware Replace	15,000.00		0.00	15,000.00
e. New/Replace Fencing	6,000.00		0.00	6,000.00
f. HVAC	50,000.00		0.00	50,000.00
g. Lighting Improvements	35,000.00		0.00	35,000.00
h. Replace Lockers	50,000.00		0.00	50,000.00
i. Playground/Athletic	10,000.00		0.00	10,000.00
j. Plumbing	10,000.00		0.00	10,000.00
k. Roofing	278,500.00		0.00	278,500.00
l. Security/Fire	78,000.00		0.00	78,000.00
m. Service System	90,000.00		0.00	90,000.00
n. Tractor/Truck	50,000.00		0.00	50,000.00
o. Tuckpointing	50,000.00		0.00	50,000.00
p. Facility Upgrades	175,000.00		0.00	175,000.00
q. Bleachers	<u>12,500.00</u>		<u>0.00</u>	<u>12,500.00</u>
	1,000,000.00		0.00	1,000,000.00
Total Fund 41	4,411,105.00	88,991.03	2,718,752.17	1,781,343.86
D. QSCB Proceeds Phase II	895,000.00	1,334.36	896,310.05	24.31

2 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow.

30 min. **3. 2012-13 AUDIT – Mr. Mark Boehlke/Ms. Dawn Jakum/Mr. Bryan Grunewald, Schenck Business Solutions (Information/Discussion)**

The administration will present the results of the 2012-13 audit completed by Schenck Business Solutions.

10 min. **4. 2012-13 FUND BALANCE DESIGNATION – Mr. Mark Boehlke** (Action)

The administration recommends the annual designation of balances on the district’s Balance Sheet as follows:

<u>General Fund 10</u>	
Non-spendable Inventories	\$62,850.00
Restricted - Self Insurance	\$4,629,627.00
Assigned - Subsequent Year's Budget	\$3,302,125.00
Assigned - Future Building Projects	\$500,000.00
Assigned - Future Software Purchase	\$500,000.00
Assigned - House Project	\$79,478.88
Unassigned	\$16,671,791.29
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	\$25,745,872.17
<u>Special Revenue Trust Fund 21</u>	
Restricted - Gifts	\$381,734.79
<u>School Stores Fund 22</u>	
Assigned - School Stores	\$52,928.57
<u>Sheboygan Public Education Foundation Fund 25</u>	
Restricted - Gifts	\$171,524.06
<u>Non-Referendum Debt Service Fund 38</u>	
Restricted - Retirement of Long-term Debt	\$686,537.77
Restricted - OPEB	\$5,008,085.00
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	\$5,694,622.77
<u>Referendum Debt Service Fund 39</u>	
Restricted - Retirement of Long-term Debt	\$559,246.00
<u>Qualified School Construction Bonds Fund 40</u>	
Restricted - QSCB Capital Projects	\$1,793.31
<u>Capital Expansion Fund 41</u>	
Restricted - Capital Projects	\$1,365,018.53
<u>Food Service Fund 50</u>	
Restricted - Food Service	\$33,997.87
<u>Employee Benefit Trust Fund 73</u>	
Restricted - OPEB	\$5,730,161.93
<u>Community Service Fund 85</u>	
Assigned - Subsequent Year's Budget	\$63,213.69
Unassigned	\$464,881.03
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	\$528,094.72

5 min. **5. UPDATE ON FINANCIAL SOFTWARE – Mr. Mark Boehlke** (Information)

The administration will give a brief update on financial software.

2 min **6. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Backpacks w/school supplies	Hope Reformed Church	Grant	\$800.00
Monetary	Johnsonville Sausage	Jackson	\$500.00
Monetary	North High School Student Council	North	200.00
Monetary	Dick Brantmeier Ford	South	\$100.00
Monetary	Sheboygan Chevrolet	South	\$250.00
Monetary	DBA SCU Thunder c/o Paul Rivas	South	\$115.00
Monetary	Thielmann's Athletic Club	South	\$300.00
Monetary	The Sewing Machine Shop	South	\$1400.00
Monetary	Johnsonville Foods	South	\$1500.00
Sanitizing wipes	Rockline Industries	Wilson	\$122.40
Monetary	Alliant Energy Foundation	Wilson	\$100.00
Monetary	Precision Roofing Services	Recreation Dept	\$1000.00
Monetary	Aurora Health Care	Sheboygan Theatre Co.	\$53.90
Monetary	Maeve Quinn & Hugh Ross	Sheboygan Theatre Co.	\$54.75
Monetary	John/Catherine Perronne	Sheboygan Theatre Co.	\$200.00
Monetary	ACT, Inc.	South	\$400.00
Monetary	Target Corporation	South	\$40.00
Monetary	George/Angelica Longo	South	\$100.00
Monetary	Becky J. Thomas	South	\$100.00
Monetary	Natalie Black	Jefferson	\$2,000.00
<u>For Action</u>			
Monetary	UW-Extension-Madison	North-Radio Station Fund	\$3,000.00
Monetary	LTC Foundation	South-Project Grill	\$2,500.00
Movie tickets	Marcus Corporation	SASD Schools	\$23,782.00

\*Ending time may vary

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(a quorum of the Board may be present)

**REPORT TO THE HUMAN RESOURCES COMMITTEE  
AGENDA**

1 min. **1. APPOINTMENTS – Mr. Patrick Flaherty** (Confirming Action)

The administration recommends that the following appointments be confirmed:

TEACHERS

Bobbie Jo Capetillo-Pena Sheboygan, WI	Grade 3 SAGE Sheridan	Lakeland College No experience	Bachelor's Degree \$31,594.43 (prorated)
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Ms. Capetillo-Pena has been hired for the 2013-2014 school year as a Third Grade SAGE Teacher at Sheridan Elementary School. She received her degree from Lakeland College in January 2013. She is certified in Regular Education, birth-age 11. She was one of five candidates interviewed.

Dedric Harris Plymouth, WI	Cross Categorical MOSAIC	Lakeland College 8 years of experience	Bachelor's Degree \$31,329.92 (prorated)
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Mr. Harris has been hired for the 2013-2014 school year as a Cross Categorical Teacher at MOSAIC Charter School. He received his degree from Lakeland College in June 1996. He is certified in Regular Education, grades 1-6. He was one of four candidates interviewed.

Karen Miller LaCrosse, WI	Cross Categorical Madison	Lesley University 22 years of experience	Master's Degree \$44,396.03 (prorated)
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Ms. Miller has been hired for the 2013-2014 school year as a Cross Categorical Teacher at Madison Elementary School. She received her degree from Lesley University in May 2003. She is certified in Cross Categorical, ages 6-13, and Elementary Education, grades 1-8. Ms. Miller was a Cross Categorical Teacher with the District from August 23, 2004 through June 13, 2008. She was the only candidate interviewed.

Laurie Preston Grafton, WI	CDS Horace Mann	UW-Milwaukee No experience	Bachelor's Degree \$36,414.49 (prorated)
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Ms. Preston has been hired for the 2013-2014 school year as a CDS Teacher at Horace Mann Middle School. She received her degree from UW-Milwaukee in June 1982. She is certified in Art Education, PK-12, and Cross Categorical, ages 6-13. She was one of five candidates interviewed.

SUBSTITUTE ADMINISTRATOR

Susan Williamson School Psychologist

SUBSTITUTE TEACHERS

Paula Hagerman	Retired SASD High School Teacher
Angela Genzel	Substitute license for EC-Exceptional Ed Needs, PK-KG
William Gesch	Degreed, Non-Certified Substitute
Joanne Howe	Substitute license for Business and Office and Business Education, grades 7-12, and Guidance Counselor, PK-12
Michael Kobelsky	Cross Categorical, Learning Disabilities, and Alternative Education, ages 10-21
Matthew Kohler	Elementary Education, grades 1-8; Math and Social Studies, grades 1-9
Jill Ladwig	Elementary Education, birth-age 11
Penny Petrie	Art and Adaptive Education, birth-age 21
Susan Puls	Retired SASD ELL Teacher
Constance Rusch	Retired SASD Elementary Teacher

SUBSTITUTE EDUCATIONAL ASSISTANT

Debra Glynn

AFTER-SCHOOL PROGRAM COORDINATOR

Andrea Jones Longfellow September 23, 2013 \$33.60 per hour

AFTER-SCHOOL ACTIVITY LEADER

Timothy Sandee MOSAIC November 13, 2013 \$23.00 per hour

BUS SAFETY ASSISTANTS

Juanita Ignacio ELC October 17, 2013 \$8.48 per hour  
Jodi Zittel ELC October 14, 2013 \$8.48 per hour

CUSTODIAN

Stacy Hebert North High October 21, 2013 \$16.50 per hour

DISTRICT SCHOOL NURSE

Christine Grunwald North October 29, 2013 \$24.00 per hour

SECRETARY

Heather Roelse Farnsworth October 9, 2013 \$13.25 per hour

LEAD NOON HOUR SUPERVISOR

Cathleen Beumler Jackson September 3, 2013 \$7.71 per hour

NOON HOUR SUPERVISORS

Nancy Gosse Longfellow October 16, 2013 \$7.47 per hour  
Monica Hermosillo Sheridan October 2, 2013 \$7.47 per hour  
Cynthia Rejholec Pigeon River October 3, 2013 \$7.47 per hour  
Darlene Waier Lincoln-Erdman October 1, 2013 \$7.47 per hour

SUBSTITUTE NOON HOUR SUPERVISORS

Tracy Krause Madison October 17, 2013 \$7.47 per hour  
Justinne Lopez Jackson October 14, 2013 \$7.47 per hour  
Heidi Olvera Madison October 21, 2013 \$7.47 per hour  
April Schramm Grant October 4, 2013 \$7.47 per hour  
Lisa Schultz Wilson October 28, 2013 \$7.47 per hour  
Ashley Wagner Jackson October 21, 2013 \$7.47 per hour

EDUCATIONAL ASSISTANTS

Monica Benton Grant October 14, 2013 \$11.37 per hour  
Cheryl Berndt Horace Mann October 7, 2013 \$11.37 per hour  
Kristin Boutelle Madison October 21, 2013 \$11.37 per hour

SECURITY ASSISTANT

Travis Brunette\* Tower October 24, 2013 \$14.22 per hour

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

Christopher Weber External Candidate Assistant Wrestling \$2,743

South High

Kate Gallman-Delong South High Family, Career, & Community Leaders of America \$2,762  
Scott Mealiff\*\* External Candidate Communications Mgr. \$3,000  
Carlee Reinemann\*\* External Candidate Assistant Dance \$1,372

Recreation Department

Rigoulot, Bob *	Basketball staff	11/1/13	\$12.75 per hour
Rigoulot, Mike *	Basketball staff	11/1/13	\$12.75 per hour
Taylor, Dante **	Basketball staff	11/1/13	\$11.75 per hour
Phalin, Kelsey **	Basketball staff	11/1/13	\$11.75 per hour
Walters, Michele	Basketball staff	11/1/13	\$12.75 per hour
Wiegand, Aaron **	Basketball staff	11/1/13	\$12.75 per hour
Yang, Peter **	Basketball staff	11/1/13	\$11.00 per hour
Hittman, Trevor **	Basketball staff	11/1/13	\$11.00 per hour
Smith, Matt **	Basketball staff	11/1/13	\$12.00 per hour
Henderson, Jeremiah **	Basketball staff	11/1/13	\$11.00 per hour
Wright, Robin *	Basketball staff	11/1/13	\$11.00 per hour
Wright, Tommy *	Basketball staff	11/1/13	\$11.00 per hour
Pfeifer, Evan **	Soccer staff	9/7/13	\$8.25 per hour
Bieber, Carson **	Soccer staff	9/7/13	\$8.25 per hour
Dekarske, Jason **	Soccer staff	9/7/13	\$8.25 per hour
Stone, Stacy **	Soccer staff	9/7/13	\$8.25 per hour
McNellis, Jessika **	Soccer staff	9/7/13	\$8.25 per hour
Hopp, Alex **	Soccer staff	9/7/13	\$8.25 per hour
Blindauer, Alex **	Soccer staff	9/7/13	\$8.50 per hour
Brahan, Erica *	Soccer staff	9/7/13	\$8.50 per hour
Burgard, Eric *	Soccer staff	9/7/13	\$8.00 per hour
Veeser, Abby **	Soccer staff	9/7/13	\$8.00 per hour
Davis, Sydne *	Soccer staff	9/7/13	\$8.75 per hour
Rautmann, Tina **	Gymnastics staff	8/31/13	\$10.50 per hour
Buckley, Makayla **	Gymnastics staff	8/31/13	\$8.75 per hour
Ly, Sophia **	Gymnastics staff	8/31/13	\$8.25 per hour
Fessler, Dani *	Gymnastics staff	8/31/13	\$8.75 per hour
Kaiser, Calie **	Gymnastics staff	8/31/13	\$8.50 per hour
Steffes, McKenzie **	Gymnastics staff	8/31/13	\$8.50 per hour
Silva, Peta **	Gymnastics staff	8/31/13	\$8.50 per hour

\*Relative of SASD employee

\*\*Not a SASD employee

5 min. **2. EDUCATOR EFFECTIVENESS (EE) MODEL/TEACHSCAPE UPDATE – Mr. Patrick Flaherty** (Information)

The administration will provide an update on the new teacher evaluation model and its implementation.

2 min. **3. RETIREMENT – Mr. Patrick Flaherty** (Action)

The administration recommends the following request to retire be granted and the employee be recognized for her years of service per Board policy:

Cynthia Last                      Cook                      Nutrition Services                      30.3 years of service

5 min. **4. CALENDAR FOR THE 2014-2015 SCHOOL YEAR – Mr. Patrick Flaherty** (Information/Possible Action)

Administration will provide a draft of the 2014-2015 school year for approval.

1 min. **5. RESIGNATIONS – Mr. Patrick Flaherty** (Information)

The following resignations have been granted:

Terri Flores	Educational Assistant	Central High	October 4, 2013
Barbara Kolosso	Noon Supervisor	Washington	June 18, 2013
Tina Schuh	Noon Supervisor	Washington	June 18, 2013

1 min. **6. LEAVES OF ABSENCES – Mr. Patrick Flaherty** (Information)

The following leaves of absences for maternity/paternity/personal reasons have been granted:

Pamela Braatz	Teacher	Jefferson	October 2-28, 2013
Melissa Burgard	Secretary	Recreation Dept.	Intermittent
Anna Grunwald	Teacher	Cooper	Intermittent

Matthew Horzen	Teacher	Urban	October 9-18, 2013
Kendra Kooistra	Teacher	Madison	December 20, 2013-February 28, 2014
Tracy Kurtzbach	Secretary	Transportation Svcs.	Intermittent
Kelly Lugonjic	Teacher	Urban	September 9-November 28, 2013
Julie Mallmann	Educational Assistant	ELC	October 22-28, 2013 and Intermittent
Kathryn Meyer	Teacher	Grant	September 23-27, 2013
Vicki Nimmer	Educational Assistant	Jefferson	September 23-October 4, 2013
Jennifer Rogler	Teacher	Farnsworth	November 15-December 20, 2013
Mallory Spaeth	Teacher	Longfellow	January 2-April 1, 2014
Lori Sucha	Teacher	Jackson	October 8-11, 2013
William Torrison	Carpenter	Facilities Services	October 22-28, 2013
Mary Liz Towne	Teacher	Farnsworth	November 8, 2013-January 2, 2014
May Vang	Educational Assistant	Sheridan	Intermittent
John VanVeghel	Teacher	Grant	November 21-December 19, 2013
Jon Wellna	Teacher	Farnsworth	September 11-20, 2013
Lynn Wilterdink	Teacher	Madison	October 22-December 2, 2013
Der Yang	Educational Assistant	Horace Mann	November 11-December 20, 2013
Houa Yang	Bilingual Specialist	S&I	February 14-April 11, 2014

**NOTE:** This meeting will be held in the Board Room.

*\*Starting time is approximate*

*(a quorum of the Board may be present)*

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE**  
**AGENDA**

- 1 Min. 1. **DIPLOMAS – Mr. Mark Holzman** (Information/Action)
- The administration at North High, South High, and Central High School recommends that high school diplomas be awarded to Casimir Soiney, Tori Brown and Luis Flores, class of 2013, and to Tiffany Lepak and Kao Chee Yang, class of 2012. The students have met all requirements to receive their diplomas.
- 2 Min. 2. **INTRODUCTION (FIRST READING) OF REVISED BOARD RULE 5117.1 – SCHOOL BOUNDARY LINES – ELEMENTARY – Mr. Mark Holzman** (Information/Possible Action)
- The administration recommends the introduction (first reading) of the following revised Rule:
- Rule 5117.1 – Students; Elementary and Secondary; Attendance; School Attendance Areas; School Boundary Lines - Elementary
- 2 Min. 3. **INTRODUCTION (FIRST READING) OF REVISED BOARD RULE 5117.2 – MIDDLE SCHOOLS - Mr. Mark Holzman** (Information/Possible Action)
- The administration recommends the introduction (first reading) of the following revised Rule:
- Rule 5117.2 – Students; Elementary and Secondary; Attendance; School Attendance Areas; Middle Schools
- 2 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD RULE 5117.4 – PRIVATE SCHOOL ATTENDANCE AREAS - Mr. Mark Holzman** (Information/Possible Action)
- The administration recommends the introduction (first reading) of the following revised Rule:
- Rule 5117.4 – Students; Elementary and Secondary; Attendance; School Attendance Areas; Private School Attendance Areas
- 8 Min. 5. **FLEXIBLE MODEL UPDATE – Mr. Mark Holzman** (Information/Discussion)
- The administration will provide an update on steps being taken to implement flexible model scheduling at North and South High Schools.
- 10 Min. 6. **PROFESSIONAL DEVELOPMENT OPTIONS – Mr. Mark Holzman** (Information/Discussion)
- The administration will provide an update on efforts being made to increase the time available for the district to provide professional development to teachers.
- 10 Min. 7. **SCHOOL CHOICE UPDATE – Mr. Mark Holzman** (Information/Discussion)
- The administration will provide information regarding space availability at neighborhood schools.



Office of the Superintendent  
**SHEBOYGAN AREA SCHOOL DISTRICT**  
Sheboygan, Wisconsin

**Tuesday, November 12, 2013**  
**Starting Time:** 6:50 p.m. – 7:10 p.m.  
**CHAIR:** Mr. Hill  
**MEMBERS:** Ms. Tuszynski, Vice Chair  
Ms. Pothast  
Mr. Burg  
*(a quorum of the Board may be present)*

**NOTE:** This meeting will be held in the Board Room.

*\*Starting time is approximate*

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE  
AGENDA**

- 10 Min. **1. COMMUNITY RECREATION DEPARTMENT ANNUAL REPORT – Mr. John Koehler**  
(Information/Discussion)

Administration will present the 2012-2013 Community Recreation Department Annual Report.

- 9 Min. **2. SHEBOYGAN THEATRE COMPANY'S FINANCIAL REPORTS – Mr. John Koehler**  
(Information/Discussion/Action)

The administration recommends the acceptance of the financial reports for fiscal year ending June 30, 2013 and for the periods of July 1 through September 30, 2013 and will discuss the Sheboygan Theatre Company's future budget.

- 1 Min. **3. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The administration presents the Facility Permit Report for the period of October 1-31, 2013.

**NOTE:** This meeting will be held in the Board Room.

*\*Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE  
AGENDA**

- 15 Min **1. JAMES MADISON ELEMENTARY SCHOOL PRESENTATION – Mr. Mark Holzman/Mr. Jason Ledermann** (Information/Discussion)

The administration will provide a presentation of James Madison Elementary School's achievements and successes as well as school goals/initiatives

- 15 Min **2. HORACE MANN MIDDLE SCHOOL PRESENTATION – Mr. Mark Holzman/Ms. Vicki Ritchie** (Information/Discussion)

The administration will provide a presentation of Horace Mann Middle School's achievements and successes as well as school goals/initiatives.

- 15 Min **3. COOPER ELEMENTARY SCHOOL EXPANSION – Mr. Dave Albright/Mr. Geoffrey Bray, Bray Associates Architects/Mr. Steve Woods, Quasius Construction** (Information/Possible Action)

Administration recommends approval of the plans and budgets as presented. The administration also recommends authorization to proceed to the bidding phase. Bid tabulation will be submitted to the Board of Education at that time.

- 4. VOTE to ADJOURN to CLOSED SESSION PER WISCONSIN STATE STATUES SEC. 19.85 (1)(e) - To Discuss Strategy with Respect to Deliberating or Negotiating the Sale of a Public Property. (Action with roll call vote)**

- 5. Reconvene to Open Session and Take Possible Action on Items Discussed in Closed Session.**

- 6. Adjourn (Action)**

Office of the Superintendent  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, WI 53081

## BOARD OF EDUCATION

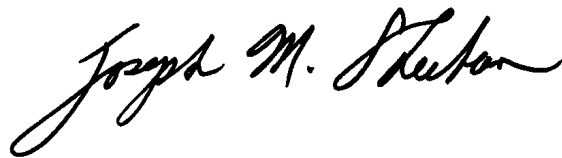
Sheboygan Area School District  
Sheboygan, Wisconsin

### CLOSED SESSION

Tuesday, November 12, 2013

A Closed Session of the Board of Education meeting will be held on Tuesday, November 12, 2013, in the Board Room, 830 Virginia Avenue, Sheboygan, Wisconsin following the Committee of the Whole meeting of the Board of Education. The following items will be presented for consideration:

- I. Call to Order
- II. Roll Call (Informal)
- III. Approval of Agenda (Action)
- IV. **ADJOURN to CLOSED SESSION PER WISCONSIN STATE STATUTES SEC. 19.85 (1)(e) – To Discuss Strategy with Respect to Deliberating or Negotiating the Sale of a Public Property. (Action with roll call vote)**
- V. Reconvene to Open Session & Take Possible Action on Items Discussed in Closed Session.
- VI. Adjourn



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Joseph M. Sheehan, Ph.D.  
Superintendent & Secretary of the Board