

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

1 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	1,399,328.44		1,158,470.24	240,858.20
B. CAPITAL IMPROVEMENTS 2013-14 Completed Project Totals	1,000,000.00		749,835.72	250,164.28
C. CAPITAL IMPROVEMENTS 2014-15				
a. ADA	10,000.00		0.00	10,000.00
b. Asbestos Removal	20,000.00		0.00	20,000.00
c. Auditoriums	30,000.00		0.00	30,000.00
d. Blacktop/Concrete	50,000.00		0.00	50,000.00
e. Building Renovations	101,000.00		0.00	101,000.00
f. Doors/Hardware	15,000.00		0.00	15,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facility Upgrades	199,000.00		29,708.50	169,291.50
i. HVAC	15,000.00		0.00	15,000.00
j. Lighting	25,000.00		0.00	25,000.00
k. Playground	20,000.00		0.00	20,000.00
l. Lockers	50,000.00		0.00	50,000.00
m. Plumbing	90,000.00		48,700.00	41,300.00
n. Roofing	205,000.00		0.00	205,000.00
o. Security/Fire	50,000.00		0.00	50,000.00
p. Tractor/Truck	50,000.00		0.00	50,000.00
q. Building Envelopes	<u>60,000.00</u>		<u>0.00</u>	<u>60,000.00</u>
	1,000,000.00		78,408.50	921,591.50
Total Fund 41	3,399,328.44	91,935.44	1,986,714.46	1,504,549.42
D. QSCB Proceeds Phase II	895,000.00	1,334.36	896,310.05	24.31

1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Statement of Cash Flow.

2 min. **3. REVENUES & EXPENDITURES REPORT – Mr. Mark Boehlke (Action)**

Administration recommends the approval of the Revenues and Expenditures Report.

5 min. 4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)

GENERAL FUND (FUND 10)	Adopted Budget 2014-2015	Revised Budget 10/31/2014	Budget Increase (Decrease)
REVENUES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	34,315,466.00	34,315,466.00	0.00
260 Non-Capital Sales	214,500.00	214,500.00	0.00
270 School Activity Income	110,040.00	110,040.00	0.00
280 Interest on Investments	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	315,931.00	426,496.50	110,565.50
Subtotal Local Sources	34,996,737.00	35,107,302.50	110,565.50
Other School Districts Within Wisconsin			
340 Payments for Services	1,867,753.00	1,867,753.00	0.00
State Sources			
610 State Aid -- Categorical	2,300,600.00	2,300,600.00	0.00
620 State Aid -- General	68,379,778.00	68,379,778.00	0.00
630 DPI Special Project Grants	0.00	53,250.00	53,250.00
640 Payments for Services	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,726,642.00	1,726,642.00	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	0.00
690 Other Revenue	262,798.00	262,798.00	0.00
Subtotal State Sources	72,764,818.00	72,818,068.00	53,250.00
Federal Sources			
710 Transit of Aids	83,575.00	83,575.00	0.00
730 DPI Special Project Grants	808,981.00	934,572.00	125,591.00
750 IASA Grants	1,888,645.00	2,035,837.25	147,192.25
780 Other Federal Revenue Through State	0.00	273,000.00	273,000.00
Subtotal Federal Sources	2,781,201.00	3,326,984.25	545,783.25
Other Financing Sources			
860 Compensation, Fixed Assets	0.00	0.00	0.00
Other Revenues			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	211,721.00	211,721.00	0.00
990 Miscellaneous	241,000.00	241,000.00	0.00
Subtotal Other Revenues	452,721.00	452,721.00	0.00
TOTAL REVENUES	112,863,230.00	113,572,828.75	709,598.75
EXPENDITURES			
Instruction			
110 000 Undifferentiated Curriculum	24,116,327.16	24,111,107.79	-5,219.37
120 000 Regular Curriculum	29,643,646.49	30,039,276.43	395,629.94
130 000 Vocational Curriculum	2,314,422.14	2,312,963.14	-1,459.00
140 000 Physical Curriculum	2,885,660.47	2,891,643.47	5,983.00
160 000 Co-Curricular Activities	1,016,499.00	1,016,772.00	273.00

170 000 Other Special Needs	538,448.02	538,248.02	-200.00
Subtotal Instruction	60,515,003.28	60,910,010.85	395,007.57
Support Sources			
210 000 Pupil Services	4,928,812.25	4,944,081.43	15,269.18
220 000 Instructional Staff Services	2,510,684.29	2,838,435.29	327,751.00
230 000 General Administration	1,932,882.24	1,952,261.32	19,379.08
240 000 School Building Administration	6,394,723.29	6,398,452.29	3,729.00
250 000 Business Administration	13,247,650.51	13,191,678.51	-55,972.00
260 000 Central Services	3,241,492.15	3,243,768.15	2,276.00
270 000 Insurance & Judgments	941,161.00	941,161.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	69,048.99	69,048.99	0.00
Subtotal Support Sources	33,266,454.72	33,578,886.98	312,432.26
Non-Program Transactions			
410 000 Inter-fund Transfers	12,315,847.00	12,640,920.85	325,073.85
430 000 Instructional Service Payments	6,760,925.00	6,760,925.00	0.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	19,081,772.00	19,406,845.85	325,073.85
TOTAL EXPENDITURES	112,863,230.00	113,895,743.68	1,032,513.68

SPECIAL EDUCATION (FUND 27)	Budget 2014-2015	Revised Budget 10/31/2014	Change in Budget
TOTAL REVENUES	19,265,657.00	18,944,901.15	-320,755.85
100 000 Instruction	16,070,679.00	15,763,855.64	-306,823.36
200 000 Support Services	2,861,005.00	2,860,344.51	-660.49
400 000 Non-Program Transactions	333,973.00	320,701.00	-13,272.00
TOTAL EXPENDITURES	19,265,657.00	18,944,901.15	-320,755.85

10 min **5. APPROVAL FOR NORTH HIGH SCHOOL SOFTBALL TEAM TO SELL OUTFIELD ADVERTISEMENT BANNERS – Mr. Mark Boehlke** (Discussion/Possible Action)

The North High School softball team is seeking Board approval to sell advertising on banners that would be placed along the outfield fence of the North High softball field during the softball season.

1 min **6. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<i>For Information</i>			
Monetary	Lincoln-Erdman PTO	Lincoln-Erdman	1,280.00
Torke Coffee	Torke Coffee Roasting Company	Urban CDB Program	107.88
Monetary	UW-Extension	North, WSHS Radio	1,000.00
Monetary	Exxon Mobil Corporation	Jefferson	500.00
Monetary	Lincoln-Erdman PTO	Lincoln-Erdman	100.00
Monetary	Webster Bank	Longfellow	250.00
Stuffed bear	Ed Kaminsky	Grant	200.00
Monetary	Circle of Friends Inc.	North	300.00
Office chairs, table, bookcase, cabinet	Social Security Admin Office	Purchasing Dept (dispersed to various schools)	500.00

Cinch sac bags filled with school supplies	Nancy TeBeest	Cleveland	100.00
Monetary	KJH Enterprises of Sheboygan (Culvers)	South	150.00
Monetary	Kohler Credit Union	North	70.00
Camera and accessories	Kurt Kaiser	North/South	2,071.00
3-ring binders	Sheboygan County Social Services	SASD Schools	900.00
Antibacterial Wipes	Rockline Industries, Inc.	SASD Schools	571.20
Flocabulary Online Subscription	Wilson Elementary School PTA	Wilson	96.00
Monetary	Alliant Energy Foundation	Wilson	100.00
Monetary	Carol Gilso	Grant	27.00
<u>For Action</u>			
Monetary	Liar's Club	Special Educ. Dept.	3,500.00

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

(a quorum of the Board may be present)

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA

1 Min. **1. DIPLOMA – Mr. Mark Holzman** (Information/Action)

The administration at North High School recommends that a high school diploma be awarded to Destiny Hagerty, class of 2013. The student has met all requirements to receive her diploma.

2 Min. **2. RESEARCH PROJECT PER BOARD OF EDUCATION POLICY 2416 – Mr. Mark Holzman**
(Information)

Supporting Struggling Learners: The purpose of this study is to investigate which kinds of academic and behavioral differences lead teachers to refer students to special education or gifted testing/pre-testing procedures. Data will be gathered through a survey of SASD third and fourth grade teachers.

10 Min. **3. INTRODUCTION OF NEW COURSES – Mr. Mark Holzman/Mr. Seth Harvatine/Mr. Brian**
Henriksen (Information/Action)

The administration recommends the adoption of the following courses for the 2015-16 school year:

- Descriptive Biology (North and South High School)
- Chinese 5A and 5B (North and South High School)
- Nutrition and Fitness (South Only)

2 Min. **4. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5111.01 –**
HOMELESS STUDENTS – Mr. Mark Holzman (Discussion/Possible Action)

The administration recommends the introduction (first reading) of the following revised policy:

- Policy 5111.01 – Students; Homeless Students

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI

Tuesday, December 9, 2014
Time: 6:20 p.m. – 6:35 p.m.
CHAIR: Ms. Reinthaler
MEMBERS: Dr. Hein, Vice Chair
Mr. Mancl
Mr. Samet

*Ending time may vary

Note: This Committee will meet in Room 3201

(a quorum of the Board may be present)

**REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA**

2 min. **1. APPOINTMENTS – Mr. Patrick Flaherty** (Confirming Action)

The administration recommends that the following appointments be confirmed:

TEACHERS

Kayla Babino Sheboygan, WI	Second Grade SAGE Longfellow	UW-Milwaukee No experience	Bachelor's Degree \$29,458.42 (prorated)
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Ms. Babino has been hired for the 2014-2015 school year as a Second Grade SAGE Teacher at Longfellow Elementary School. She received her degree from UW-Milwaukee in May 2011. She is certified in Elementary Education, birth-age 8. Ms. Babino has been a substitute teacher with the District since December 2012. She was one of four candidates interviewed.

Kellie Barkdoll Sheboygan, WI	Interventionist Longfellow	Univ. Northern Iowa 1 year of experience	Bachelor's Degree \$24,693.09 (prorated)
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Ms. Barkdoll has been hired for the 2014-2015 school year as a Reading/Math Interventionist at Longfellow Elementary School. She received her degree from the University of Northern Iowa in December 2012. She is certified in Elementary Education, birth-age 11. She will be provisionally certified as a Reading Teacher, PK-12. She was the only candidate interviewed.

Rebecca Lamb Sheboygan, WI	Cross Categorical Grant	Cardinal Stritch No experience	Bachelor's Degree \$27,292.36 (prorated)
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Ms. Lamb has been hired for the 2014-2015 school year as a Cross Categorical Teacher at Grant Elementary School. She received her degree from Cardinal Stritch in June 2013. She is certified in Elementary Education, birth-11. She will be provisionally certified in Cross Categorical, birth-11. Ms. Lamb has been an Educational Assistant with the District since October 2013. She was one of three candidates interviewed.

Nerrissa Phillips-Murray Port Washington, WI	Cross Categorical Madison	Missouri State 1 years of experience	Bachelor's Degree \$27,292.36 (prorated)
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Ms. Phillips-Murray has been hired for the 2014-2015 school year as a Cross Categorical Teacher at Madison Elementary School. She received her degree from Missouri State University in July 2004. She is certified in Cross Categorical Education, K-12. She was one of two candidates interviewed.

Staci Sisler Mishicot, WI	Cross Categorical North High	Northern Iowa No experience	Bachelor's Degree \$30,541.45 (prorated)
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Ms. Sisler has been hired for the 2014-2015 school year as a Cross Categorical Teacher at North High School. She received her degree from the University of Northern Iowa in August 2012. She is certified in Cross Categorical, ages 10-21, and English as a Second Language, birth-21. Ms. Sisler has been an Educational Assistant with the District since August 2013. She was the only candidate interviewed.

SUBSTITUTE TEACHERS

Anne Bilgo	Speech and Language Therapy, PK-12
Heidi Cain	Degreed, Non-Certified Substitute
Karly Croatt	Elementary Education, ages 6-13

Andrew D'Albelto	Broad Field Science and Biology, ages 10-21
Megan Derse	Elementary Education and History, ages 6-13

SUBSTITUTE EDUCATIONAL ASSISTANTS

James Parker

SUBSTITUTE SECRETARY

Barb Zajkowski

EDUCATIONAL ASSISTANTS

Michael Dressler	Wilson	November 24, 2014	\$11.50 per hour
Brian Frank	Jefferson	November 10, 2014	\$11.50 per hour
Diane Kisow	Jefferson	November 18, 2014	\$11.50 per hour

SALAD BAR SERVER

Brianna Clark	Sheridan	November 26, 2014	\$7.47 per hour
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NOON SUPERVISORS

Terri Behrens	Madison	October 20, 2014	\$8.62 per hour
Marla Payne	Madison	December 1, 2014	\$7.47 per hour
Anna Strean	Longfellow	November 20, 2014	\$7.47 per hour

SUBSTITUTE NOON SUPERVISORS

Anthony Scherg	Grant	November 4, 2014	\$7.47 per hour
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STUDENT LIFEGUARDS

Trevor Pockat*	North High	October 1, 2014	\$7.25 per hour
Olivia Post	South High	November 10, 2014	\$7.25 per hour

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

John Winter	External Candidate	Assistant Girls' Soccer	\$2,743.00
Lavonne Schroeder	External Candidate	Assistant Pep Band	\$500

South High

Jamie Berlin	South High	Asst. Boys' Basketball	\$2,743.00
Aaron Heidemann**	External Candidate	Asst. Boys' Basketball	\$2,743.00
James VanAkkeren**	External Candidate	Varsity Boys' Swim	\$3,771.00

RECREATION DEPARTMENT

Alyson Piper	Youth Swim Instructor	November 3, 2014	\$7.50 per hour
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*Relative of SASD employee

**Not a SASD employee

1 min. **2. LEAVES OF ABSENCES WITHOUT COMPENSATION – Mr. Patrick Flaherty (Action)**

The administration recommends the following requests for personal leaves of absences without compensation be approved:

Lyn Jungbluth	Head Cook	Central Kitchen	Intermittent (Nov. 4, 2014-Nov. 3, 2015)
Julie LaCount	Teacher	Lincoln-Erdman	January 20-June 11, 2015

2 min. **3. RETIREMENTS – Mr. Patrick Flaherty (Action)**

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per Board policy:

Patrick Flaherty	Administrator	Human Resources	8 years of service
Ray Ross	Maintenance Foreman	Community Recreation	35.9 years of service
Judy Sizonen	Teacher	Sheridan/Cleveland	19.9 years of service
Doris Wuestenhagen	Secretary	Payroll	28.5 years of service (revised date)

2 min. **4. RESIGNATIONS – Mr. Patrick Flaherty** (Information)

The following resignations have been granted:

Cole Aiazzi	Coach	North High	November 17, 2014
Cynthia Braeger	Noon Supervisor	Longfellow	November 17, 2014
Jamsheed Khodavandi	Teacher	Jefferson	November 4, 2014
Sharon Klabunde	Salad Bar Server	Sheridan	December 5, 2014
Caitlin Kugler	Coach	South High	November 18, 2014
Ross Schladweiler	Coach	North High	November 4, 2014

5 min. **5. SCHOOL NUTRITION SERVICES OPERATIONS SUPERVISOR – Mr. Patrick Flaherty/Ms. Judi Smith** (Discussion/Possible Action)

The administration recommends the District create a School Nutrition Services Operations Supervisor (see Executive Summary).

1 min. **6. DISTRICT CALENDARS FOR THE 2015-2016 AND 2016-2017 SCHOOL YEARS – Mr. Patrick Flaherty** (Discussion/Possible Action)

The administration will provide drafts of the 2015-2016 and 2016-217 school years for approval.

1 min. **7. 2014-2015 DISTRICT CALENDAR UPDATE – Mr. Patrick Flaherty** (Discussion/Possible Action)

The administration recommends that Friday, March 27, 2015 be updated to an early release.

1 min. **8. LEAVES OF ABSENCES – Mr. Patrick Flaherty** (Information)

The following leaves of absences for maternity/paternity/personal reasons have been granted:

Penelope Abstetar	Teacher	South	Intermittent
Douglas Arthur	Teacher	Ideas	December 4-5, 2014 and February 26, 2015-March 11, 2015
Brenda Boehlke	Teacher	Jackson	Intermittent (Nov. 10, 2014-Jan. 10, 2015)
Brittany Bohman	Teacher	Urban	April 15, 2015-June 5, 2015
Amy Brown	Teacher	Urban	November 24-26, 2014
Allison Cernak	Teacher	Urban	December 12, 2014-March 6, 2015
Julia Coffey	Teacher	Longfellow	Intermittent (October 14-November 14, 2014) and (December 1-January 30, 2015)
Levi Goins	Teacher	Warriner H.S.	Intermittent
Anna Grunwald	Teacher	Cooper	November 3-13, 2014
Julie Harvatine	Secretary	Info. Technology	December 11-23, 2014
Kelly Jaeger	Educational Assistant	Lincoln-Erdman	November 11-December 22, 2014
Greg Kiehl	Teacher	Urban	Intermittent (Nov. 11, 2014-Feb. 3, 2015)
Craig Kloes	Teacher	Farnsworth	Intermittent
Phyllis Ladwig	Teacher	North High	Intermittent
Barbara Lemmens	Teacher	Cooper	December 5, 2014-January 15, 2015
Julie Mallmann	Educational Assistant	ELC	Intermittent (Dec. 2, 2014-June 11, 2015)
Fred Mayer	Custodian	Jackson	December 2-8, 2014
Cinda Pennings	Teacher	Jefferson	October 30-November 10, 2014
Tammi Perman	Educational Assistant	Horace Mann	Intermittent (November 9-December 1, 2014)
Ann Muellenbach	Teacher	South High	November 18, 2014-January 16, 2015
Jennifer Rocklewitz	Teacher	ELC	January 14-February 13, 2015
E. Jeannine Roseberry	Teacher	Jefferson	November 18-27, 2014
Sim Safford	Teacher	South High	November 24-December 19, 2014
Kelly Schmitz	Teacher	Grant	Intermittent (January 13-April 12, 2015)
Rosie Schneiderwent	Educational Assistant	Tower Academy	November 10, 2014-February 17, 2015
Amy Teunissen	Teacher	North High	December 8, 2014-January 8, 2014
Stephanie Weber	Teacher	North High	January 31-March 16, 2015