

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, September 23, 2014**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 23rd day of September at 6:00 p.m. in the Board of Education room, 830 Virginia Avenue, Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Gallianetti called the meeting to order at 6:02 p.m.

Present: Mr. David Gallianetti, Ms. Barbara Tuszynski, Ms. Marcia Reinthaler, Mr. Ryan Burg, Dr. Susan Hein (arrived at 6:05 p.m.), Mr. Mark Mancl, Mr. Larry Samet, Ms. Jennifer Pothast, Mr. John Hill (arrived at 6:05 p.m.)

President Gallianetti requested that everyone stand and join him in the Pledge of Allegiance.

Moved by Ms. Tuszynski, seconded by Mr. Burg to approve the agenda. All ayes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ms. Reinthaler, seconded by Ms. Pothast to approve the minutes of the Regular Board of Education meeting of August 26, 2014; Closed Session meeting minutes of August 26, 2014; and the Closed Session meeting minutes of September 9, 2014. All ayes. Motion carried unanimously.

DIPLOMAS

Moved by Ms. Pothast, seconded by Mr. Mancl to award high school diplomas to Cherish Cheeks and Rachel Adams, South High School class of 2014, and Valeria Brito and Julia Mauer, Central High School class of 2013. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Student representatives Nicholas Cooper from South High School, and Lesley Arant from North High School presented reports of their school and both expressed student satisfaction of the Chromebook roll out to students. Ms. Arant spoke about student dissatisfaction of the limited options in the vending machines as well as the limitations placed on fundraising as they feel their choices are being taken away; however, noted that over time students would adjust.

COMMUNITY INPUT

There was no community input.

SUPERINTENDENT'S REPORT

Superintendent Sheehan provided his report of events/activities in the district.

MISCELLANEOUS

A. District and School Report Cards

Administration provided an overview of the district's report card which the Department of Public Instruction (DPI) released on September 16, 2014. The District scored 68.9 and is rated as 'Meets Expectations' which is the second consecutive year the District received this score and rating. Mr. Konrath reported that 21 of 22 schools has met or

exceeded expectations, no schools failed to meet expectations and three schools received an alternate rating of satisfactory. The District Report Card shows that student achievement in math is in line with the state average; however, overall student achievement is down slightly from the state average. It also shows the District is making progress in closing the achievement gaps in reading, with a score slightly above the state average. Mr. Hamm reported on IDEAS Academy Report Card and ways in which they will be working to improve their attendance percentages.

B. Fund Balance

Administration provided an overview of the talking points and that they clarify the misconceptions about fund balance and that our current policy should be reviewed which will help give administration some direction or consensus of where they want the fund balance to be and how to proceed if it falls below. Mr. Boehlke has gathered comparables and sample policy language that will be further discussed with the Finance and Budget Committee. He clarified that fund balance is strictly a snapshot of the District’s assets less liabilities and noted that the District has not had to go out for borrowing due to our positive experience with our fund balance.

C. Adoption (second reading) of Revised Board of Education Policy 5722 – School-Sponsored Publications and Productions

Moved by Mr. Mancl, seconded by Ms. Pothast to approve the adoption (second reading) of revised Board of Education Policy 5722 – Students; School-Sponsored Publications and Productions. All ayes. Motion carried unanimously.

D. Adoption (second reading) of Revised Board of Education Policy 7455 – Accounting System for Fixed Assets

Moved by Mr. Samet, seconded by Dr. Hein to approve the adoption (second reading) of revised Board of Education Policy 7455 – Property; Accounting System for Fixed Assets. All ayes. Motion carried unanimously.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

1. Diplomas

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Tuszynski to award high school diplomas to Cherish Cheeks and Rachel Adams, class of 2014, and Valeria Brito and Julia Mauer, class of 2013. All ayes. Motion carried unanimously.

2. Seclusion and Restraint Report

Mr. Holzman reviewed the background of the Seclusion and Restraint Report. Mr. Nebel stated that ninety-three percent of the incidents involved special education students. The number of incidents was higher at Madison and Longfellow Elementary Schools due to the student populations. Two reasons that the secondary incidents are lower than the elementary incidents are because when law enforcement officials restrain students the restraint is not included on the report and elementary students are not allowed to leave the buildings. The higher number of incidents at Horace Mann Middle School and North High School are due to the special education programs located at those buildings. When restraints are used, they follow the non-violent crisis intervention, CPI, to perform two-person restraints. Mr. Holzman thanked the special education department for providing a detailed report and for the services they provide.

3. Gradual Release of Responsibility (GRR) Instructional Framework

From the committee meeting:

Mr. Holzman shared the road to the instructional plan. The goal was to determine how to deliver the model instructionally. There is common language that goes across the curriculum. The goal is to get the learning from the teachers to the students. The Gradual Release of Responsibility (GRR) is aligned to the Charlotte Danielson Model, which is the current evaluation model for teachers. Mr. Harvatine reviewed the four components of the instructional model. Mr. Holzman stated that all staff has been provided with the book, Better Learning Through Structured Teaching by Fischer and Frey. Mr. Harvatine added that collaborative learning provides for both group and individual accountability. The Danielson model has specific “looks for” to know staff is providing students with learning.

4. Student Learning Objectives (SLO) Effectiveness Coaches

From the committee meeting:

Mr. Konrath introduced two effectiveness coaches. He stated that the professional practice goal is to meet The Gradual Release of Responsibility (GRR). He also explained the coach’s roles and goals. The coaches explained how they help teachers meet the student learning objectives goal and the scoring accountability. They work as a team with the administrators and teachers.

5. Introduction (First Reading) of Revised Board of Education Policy 5120 – Assignment Within District

From the committee meeting:

Moved by Mr. Mancl, seconded by Mr. Hill to approve the introduction (first reading) of revised Policy 5120 – Students; Assignment Within District. All ayes. Motion carried unanimously.

B. HUMAN RESOURCES COMMITTEE

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve agenda items #1 and #2. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to confirm the following appointments. All ayes. Motion carried unanimously.

ADMINISTRATORS

Vera Shircel	Psychologist	UW-Milwaukee	Master's Degree
Sheboygan, WI	Student & Instructional	35 years of experience	\$24,065.67 (prorated)

Ms. Shircel has been hired for the 2014-2015 school year as a School Psychologist (30%) traveling between Ideas High School, Mosaic Charter School, Sheboygan Leadership Academy, George D. Warriner Middle School, and George D. Warriner High School. She received her degree from the University of Wisconsin-Milwaukee in May 1978. She is certified as a School Psychologist, PK-12. Ms. Shircel was a School Psychologist for the District for 34 years. She has agreed to return for the 2014-2015 school year in this 30% position.

Susan Williamson	Psychologist	New York University	Master's Degree
Sheboygan Falls, WI	Cooper	30 years of experience	\$48,000.00

Ms. Williamson has been hired for the 2014-2015 school year as a School Psychologist (60%) traveling between Cooper Elementary School, Sheridan Elementary School, and Lake Country Academy. She received her degree from New York University in August 1976. She is certified as a School Psychologist, PK-12. Ms. Williamson was a substitute School Psychologist for the District during the 2013-2014 school year. She was offered this position based on her work as a substitute.

TEACHERS

Shannon Coenen	Grades 4-5	Cardinal Stritch	Master's Degree
Sheboygan, WI	ESAA	13 years of experience	\$54,457.00

Ms. Coenen has been hired for the 2014-2015 school year as a Grades 4-5 Multiage Teacher at the Elementary School for the Arts and Academics. She received her degree from Cardinal Stritch University in June 2008. She is certified in Elementary Education, grades 1-6. She was one of four candidates interviewed.

Addie Degenhardt	Language Arts	UW-Milwaukee	Master's Degree
Port Washington, WI	Ideas	5 years of experience	\$48,282.34 (prorated)

Ms. Degenhardt has been hired for the 2014-2015 school year as a Language Arts Teacher at Ideas High School and Mosaic Charter School. She received her degree from the University of Wisconsin-Milwaukee in June 2010. She is certified in English, ages 10-21. She was the only candidate interviewed.

Leslie Georgia Princeton, WI	Social Studies South High	St. Norbert 5 years of experience	Bachelor's Degree \$40,456.45 (prorated)
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Ms. Georgia has been hired for the 2014-2015 school year as a Social Studies Teacher at South High School. She received her degree from St. Norbert College in May 2008. She is certified in History, Political Science, and Broad Field Social Studies, ages 10-21. She was one of eight candidates interviewed.

Ashley Gunville Sheboygan, WI	Grade 4 Longfellow	UW-Oshkosh 1 year of experience	Bachelor's Degree \$38,705.00
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Ms. Gunville has been hired for the 2014-2015 school year as Fourth Grade Teacher at Longfellow Elementary School. She received her degree from the University of Wisconsin-Oshkosh in December 2012. She is certified in Early Childhood Special Education, birth-11, and Elementary Education, birth-11. She was one of five candidates interviewed.

Brian Hinn Sheboygan, WI	Cross Categorical Horace Mann	UW-Oshkosh 10 years of experience	Master's Degree \$54,387.00
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Mr. Hinn has been hired for the 2014-2015 school year as a Cross Categorical Teacher at Horace Mann Middle School. He received his degree from the University of Wisconsin-Oshkosh in December 2009. He is certified in Cognitive Disabilities and Cross Categorical, ages 6-13. He was the only candidate interviewed.

Ryan Holm Sheboygan, WI	Math/Social Studies Horace Mann	Lakeland College 5 years of experience	Bachelor's Degree \$41,336.00
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Mr. Holm has been hired for the 2014-2015 school year as Sixth Grade Math/Social Studies Teacher at Horace Mann Middle School. He received his degree from Lakeland College in December 2007. He is certified in Elementary Education and Political Science, ages 6-13. He was one of six candidates interviewed.

Michael Janke Fredonia, WI	Physical Education Mosaic	UW-Madison No experience	Bachelor's Degree \$30,964.00 (prorated)
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Mr. Janke has been hired for the 2014-2015 school year as Physical Education Teacher (80%) at Mosaic Charter School. He received his degree from UW-Madison in May 2014. He is certified in Physical Education, Health, and Adaptive Education, birth-age 21. He was one of two candidates interviewed.

Michael Kobelsky* Sheboygan, WI	Cross Categorical Central High	Silver Lake 8 years of experience	Bachelor's Degree \$48,778.00
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Mr. Kobelsky has been hired for the 2014-2015 school year as a Cross Categorical Teacher at Central High School. He received his degree from Silver Lake College in January 2005. He is certified in Alternative Education, Learning Disabilities, and Cross Categorical, ages 10-21. He was one of three candidates interviewed. Mr. Kobelsky was a Cross Categorical Teacher in the Sheboygan Area School District during the 2006-2007 school year.

Jason Leist Stevens Point, WI	Language Arts Urban	UW-Stevens Point No experience	Bachelor's Degree \$37,881.56 (prorated)
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Mr. Leist has been hired for the 2014-2015 school year as an Eighth Grade Language Arts Teacher at Urban Middle School. He received his degree from the University of Wisconsin-Stevens Point in May 2012. He is certified in Elementary Education and English, ages 6-13. He was one of six candidates interviewed.

Daniel McGoldrick* Reedsville, WI	Language Arts North High	UW-Stevens Point 14 years of experience	Bachelor's Degree \$55,495.01 (prorated)
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Mr. McGoldrick has been hired for the 2014-2015 school year as a Language Arts Teacher at North High School. He received his degree from the University of Wisconsin-Stevens Point in December 1999. He is certified in Language Arts, grades 6-12. He was one of six candidates interviewed.

Jennifer Meyer Sheboygan, WI	Mathematics Central High	Michigan Technological 9 years of experience	Bachelor's Degree \$43,309.00
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Ms. Meyer has been hired for the 2014-2015 school year as a Mathematics Teacher at Central High School. She received her degree from the Michigan Technological University in November 1998. She is certified in Mathematics, PK-12. She was one of two candidates interviewed.

Ashley Moldenhauer Grafton, WI	E.L.L. Pigeon River	UW-Stevens Point 2 years of experience	Bachelor's Degree \$38,705.00
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Ms. Moldenhauer has been hired for the 2014-2015 school year as an E.L.L. Teacher at Pigeon River Elementary School. She received her degree from the University of Wisconsin-Stevens Point in April 2010. She is certified in Regular Education, Science, and English as a Second Language, ages 6-13. She was one of seven candidates interviewed. (Ms. Moldenhauer worked for two days, then resigned.)

Karin Nicholas Sheboygan, WI	E.L.L. Pigeon River	Lakeland College 10 years of experience	Master's Degree \$46,690.00
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Ms. Nicholas has been hired for the 2014-2015 school year as an E.L.L. Teacher at Pigeon River Elementary School. She received her degree from Lakeland College in January 2008. She is certified in Elementary Education, PK-6, and English as a Second Language, birth-age 11. She was one of seven candidates interviewed.

Laurel Radant Cedar Grove, WI	First Grade ESAA	Cardinal Stritch No experience	Bachelor's Degree \$38,705.00
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Ms. Radant has been hired for the 2014-2015 school year as First Grade Teacher at the Elementary School for the Arts and Academics. She received her degree from Cardinal Stritch University in June 2009. She is certified in Elementary Education, ages 6-13. She was one of two candidates interviewed.

Sandra Rice* Plymouth, WI	Science South High	UW-Madison 19 years of experience	Bachelor's Degree \$27,294.00 (prorated)
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Ms. Rice has been hired for the 2014-2015 school year as a Science Teacher (60%) at South High School. She received her degree from UW-Madison in December 1992. She is certified in Broad Field Science and Biology, grades 6-12. She was one of three candidates interviewed.

Scott Rice* Plymouth, WI	Cross Categorical South High	UW-Madison 23 years of experience	Bachelor's Degree \$54,457.00
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Mr. Rice has been hired for the 2014-2015 school year as a Cross Categorical Teacher at South High School. He received his degree from UW-Madison in May 1988. He is certified in Health Education, PK12, and Speech Communications, grades 7-12. He will be provisionally certified in Cross Categorical Education, grades 9-12. He was one of three candidates interviewed.

Megan Risse* Sheboygan, WI	Third Grade Wilson	UW-LaCrosse 3 years of experience	Bachelor's Degree \$38,705.00
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Ms. Risse has been hired for the 2014-2015 school year as a Third Grade Teacher at Wilson Elementary School. She received her degree from the University of Wisconsin-LaCrosse in December 2009. She is certified in Elementary Education and Mathematics, ages 6-13. She was one of seven candidates interviewed.

Tricia Roeh Milwaukee, WI	Third Grade Dual Lang. Sheridan	UW-Milwaukee 9 years of experience	Bachelor's Degree \$49,332.00
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Ms. Roeh has been hired for the 2014-2015 school year as a Third Grade Dual Language (Spanish) Teacher at Sheridan Elementary School. She received her degree from the University of Wisconsin-Milwaukee in May 2000. She is certified in Regular Education and Social Studies, ages 6-13. She is provisionally certified in Bilingual Education, ages 6-13. She was the one of three candidates interviewed.

Tara Rothe Kiel, WI	Cross Categorical ESAA	Marian University No experience	Bachelor's Degree \$38,705.00
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Ms. Rothe has been hired for the 2014-2015 school year as a Cross Categorical Teacher at the Elementary School for the Arts and Academics. She received her degree from Marian University in December 2004. She is certified in Elementary Education, birth-ages 11, and Cross Categorical, ages 6-13. She was one of two candidates interviewed.

Amanda Ruskiewicz* Sheboygan, WI	Mathematics Horace Mann	UW-Milwaukee 2 years of experience	Bachelor's Degree \$38,705.00
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Ms. Ruskiewicz has been hired for the 2014-2015 school year as a Mathematics Teacher at Horace Mann Middle School. She received her degree from the University of Wisconsin-Milwaukee in December 2011. She is certified in Regular Education, Language Arts, and Mathematics, ages 6-13. She was one of three candidates interviewed.

Libby Schmitz Sheboygan, WI	Dance ESAA	UW-Milwaukee No experience	Bachelor's Degree \$19,352.50 (prorated)
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Ms. Schmitz has been hired for the 2014-2015 school year as Dance Teacher (50%) at the Elementary School for the Arts and Academics. She received her degree from the University of Wisconsin-Milwaukee in June 2013. She is certified in Dance, birth-21. She was the only candidate interviewed.

Brian Sommersberger Sheboygan, WI	Art Wilson	Silver Lake 5 years of experience	Bachelor's Degree \$41,336.00
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Mr. Sommersberger has been hired for the 2014-2015 school year as an Art Teacher at Wilson Elementary School. He received his degree from Silver Lake College in May 2008. He is certified in Art and Adaptive Education, birth-21. He was one of seven candidates interviewed.

Nichole Stratton Sheboygan, WI	Language Arts Mosaic	UW-Madison No experience	Bachelor's Degree \$38,705.00
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Ms. Stratton has been hired for the 2014-2015 school year as a Language Arts Teacher at Mosaic Charter School. She received her degree from the University of Wisconsin-Madison in August 2014. She is certified in Elementary Education, ages 6-13. She was one of five candidates interviewed.

SUBSTITUTE TEACHERS

Bobbie Jo

Capetillo Pena	Elementary Education, birth-age 11 (previous SASD Limited Term Employee)
Emily Keil	Regular Education, ages 6-13
Amanda Oonk	Degreed, Non-certified Substitute
Matthew Driscoll	Elementary Education, 1-8; English, 1-9; Principal, PK-12 (previous SASD Principal)
Eileen Kelm	Elementary Education, birth-age 11
Cory Miller	Broad Field Social Studies, History, and Geography, ages 10-21

SUBSTITUTE EDUCATIONAL ASSISTANTS

Betsy Miller
Mirna Rodriguez
Anna Silva Juarez
Ana Trimberger
Candelaria Urbina

EDUCATIONAL ASSISTANTS

Randie Barrows	Horace Mann	August 25, 2014	\$11.50 per hour
Pam Born	North High	August 25, 2014	\$11.50 per hour
Cassandra DaValt	Sheridan	August 25, 2014	\$18.83 per hour
Julie Gabrielse	ELC	August 25, 2014	\$11.50 per hour
Mysti Gruenke	North High	August 25, 2014	\$11.50 per hour
Joyce Jacobs	Cooper	August 25, 2014	\$10.50 per hour
Calli Nonnemacher	Sheridan	August 25, 2014	\$13.20 per hour

Taffini Trimberger*	Madison	September 2, 2014	\$11.50 per hour
Timothy Vancha	North High	August 25, 2014	\$11.50 per hour
Tracy Wessel	Mosaic	August 25, 2014	\$11.50 per hour
Katherine Williams	ELC	September 5, 2014	\$11.50 per hour
Bao Yang	Horace Mann	August 25, 2014	\$13.20 per hour

SECURITY ASSISTANT

Christopher Cox	Tower Academy	August 25, 2014	\$13.36 per hour
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FOOD SERVER

Ann Buboltz	Grant	August 25, 2014	\$10.50 per hour
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EXTRA CLASSIFIED EMPLOYEE (EVENT STAFF)

Allison Fritz	North High	August 5, 2014	\$11.21 per hour
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SALAD BAR FOOD SERVER

Carrie Grobschmidt	Jackson	September 2, 2014	\$7.47 per hour
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NOON SUPERVISORS

Amy Belekevich	Cleveland	September 2, 2014	\$7.47 per hour
Nicole Dahmer	Horace Mann	September 2, 2014	\$22.42 per hour
Amy Krueger	Horace Mann	September 2, 2014	\$22.42 per hour
Joanne Picard	Lincoln-Erdman	September 2, 2014	\$7.47 per hour
Melissa Schoerner	ESAA	September 2, 2014	\$7.47 per hour
Mary Simmelink	Wilson	September 2, 2014	\$7.47 per hour
Lou Stroo	Lincoln-Erdman	September 2, 2014	\$7.47 per hour

SUBSTITUTE NOON SUPERVISORS

Nicole Graf	Wilson	September 2, 2014	\$7.47 per hour
Jennifer Gross	Wilson	September 2, 2014	\$7.47 per hour
Jonice Kaiser	Grant	September 2, 2014	\$7.47 per hour
Mai Lee	Wilson	September 2, 2014	\$7.47 per hour

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

Jeff Cole**	External Candidate	After-School Advisor	\$16.50 per hour
Timi Parker**	External Candidate	After-School Advisor	\$16.50 per hour

South High

Justin Bingham**	External Candidate	Varsity Girls' Basketball	\$3,771.00
Craig Dekarske**	External Candidate	Assistant Boys' Soccer	\$2,743.00
Kelly Dohse	South High	Assistant Girls' Softball	\$2,743.00
Megan Habletitz	South High	Assistant Girls' Volleyball	\$2,743.00
Brian Londré	Wilson	Assistant Football	\$2,743.00
Todd Priebe**	External Candidate	Assistant Girls' Swim	\$2,743.00

RECREATION DEPARTMENT

David Berg	Volleyball	09/08/14	\$6.50 A/B/C game, \$13.00 super.
Dave Gehr	Volleyball	09/08/14	\$6.50 A/B/C game, \$13.00 super.
Troy Berchem	Volleyball	09/08/14	\$6.50 A/B/C game, \$12.00 super.
Jim Gustafson	Volleyball	09/08/14	\$6.50 A/B/C game, \$12.00 super.
Shelly Kober	Volleyball	09/08/14	\$6.50 A/B/C game, \$13.00 super.
Aaron Wiegand	Volleyball	09/08/14	\$6.50 A/B/C game, \$13.00 super.

*Relative of SASD employee

**Not a SASD employee

2. Retirements

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to grant the following requests to retire and recognize the employees for their years of service per Board policy. All ayes. Motion carried unanimously.

Sonja Nichols	Teacher	Central High	24 years of service
Doris Wuestenhagen	Secretary	Payroll Department	28.45 years of service

3. Proposed Support Staff Position – District-wide Physical Therapy Assistant

Moved by Ms. Reinthaler, seconded by Mr. Samet to approve administration’s recommendation to create a Physical Therapist Assistant (PTA) position. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to approve administration’s recommendation to create a Physical Therapist Assistant (PTA) position. All ayes. Motion carried unanimously.

Mr. Flaherty talked about the difficulty of hiring Physical Therapists and the benefits of creating a Physical Therapist Assistant position for the 2014-15 school year. This would be cost effective as well as meet the needs of the students. He added that the Physical Therapists and Occupational Therapists earn more money in a clinical setting which makes recruitment difficult. Mr. Tom Nebel spoke about the significant increase in the caseloads for the District Physical Therapists. He noted that the Department of Public Instruction (DPI) indicates a caseload of 30 students per therapist and at this time the average caseload is approximately 36 students.

4. Support Staff Handbook Changes

Moved by Ms. Reinthaler, seconded by Ms. Tuszynski to approve administrations’ recommended changes to the Support Staff Handbook as presented. All ayes. Motion carried unanimously.

Ms. Tuszynski asked if Group I was removed from the Educational Assistant job classifications that the remaining Groups be numbered appropriately and Mr. Flaherty responded that because of job classifications the group is very specific about leaving their groups identified as such.

From the committee meeting:

Moved by Mr. Samet, seconded by Dr. Hein to approve administrations’ recommended changes to the Support Staff Handbook as presented. All ayes. Motion carried unanimously.

5. Teacher Handbook Changes

Moved by Ms. Reinthaler, seconded by Dr. Hein to approve administrations’ recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Mancl to approve administrations’ recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

6. Resignations

From the committee meeting:

The following resignations have been granted:

Ward Bacon	Teacher	Central High	July 23, 2014
Tara Balassi	Educational Assistant	Longfellow	August 27, 2014
Terri Behrens	Noon Supervisor	Lincoln-Erdman	June 20, 2014
Sharon Brulla	Substitute E.A.	N/A	August 3, 2014
Judith Dietzo	Substitute Teacher	N/A	August 18, 2014
Adam Englebretson	Associate Principal	South High	July 31, 2014
Heather Hansen	Teacher	Jefferson	August 13, 2014
David Henning	Coach	North High	August 25, 2014

Amy Krueger	Noon Supervisor	Lincoln-Erdman	June 20, 2014
Ashley Kuntsman	Noon Supervisor	Jefferson	August 22, 2014
Chad Larson	Coach	North High	August 26, 2014
Santino Laster	Coach	South High	August 6, 2014
Kelly Lugonjic	Teacher	Urban	August 25, 2014
Cheryl Markham	Noon Supervisor	Jefferson	August 22, 2014
Ryan Marquardt	Educational Assistant	Horace Mann	August 22, 2014
Ashley Moldenhauer	Teacher	Pigeon River	August 19, 2014
Ross Nufer	Coach	South High	August 26, 2014
Patty Paasch	Noon Supervisor	Lincoln-Erdman	June 20, 2014
Amy Reinemann	Advisor	North High	August 27, 2014
Paul Rivas	Coach	South High	August 25, 2014
Theresa Theune	Secretary	Horace Mann	September 5, 2014
Melissa Udovich	Teacher	Urban	August 25, 2014
Patricia Wild	Noon Supervisor	Lincoln-Erdman	June 20, 2014
Heidi Wood	Educational Assistant	ELC	August 11, 2014
Der Xiong	Educational Assistant	Jackson	August 15, 2014

7. Leaves of Absences

From the committee meeting:

The following leaves of absences for maternity/paternity/personal reasons have been granted:

Tyler Biederwolf	Teacher	Pigeon River	September 15-26, 2014
Elizabeth Brown	Teacher	Jackson	October 1-December 23, 2014
Mary Jo Haas	Food Server/Custodian	Linc.-Erd./Jefferson	September 12-October 1, 2014
Angela Krajnek	Teacher	Urban	October 6-November 26, 2014
Alan Rekowski	Teacher	North High	Intermittent
Sandy Schroeder	Secretary	Student & Instr'l	August 7-22, 2014
Amy Steiner	Day Care	Community Rec.	July 18-August 29, 2014
Julie Wagner	Teacher	Madison	August 25-November 20, 2014
David Zerger	Custodian	Nutrition Services	Intermittent

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permits Report for the period of August 1-31, 2014 for information.

D. FINANCE & BUDGET COMMITTEE

1. Fund 41 Capital Projects

Moved by Mr. Samet, seconded by Dr. Hein to approve Fund 41 capital projects. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve Fund 41 capital projects. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	399,328.44		278,983.42	120,345.02
B. CAPITAL IMPROVEMENTS 2012-2013				
Completed Project Totals	1,000,000.00		762,406.26	237,593.74

C. CAPITAL IMPROVEMENTS 2013-14				
a.	ADA	10,000.00	0.00	10,000.00
b.	Asbestos Removal	20,000.00	0.00	20,000.00
c.	Blacktopping	60,000.00	0.00	60,000.00
d.	Door Hardware Replace	15,000.00	5,100.00	9,900.00
e.	New/Replace Fencing	6,000.00	0.00	6,000.00
f.	HVAC	50,000.00	0.00	50,000.00
g.	Lighting Improvements	35,000.00	0.00	35,000.00
h.	Replace Lockers	50,000.00	19,440.00	30,560.00
i.	Playground/Athletic	10,000.00	0.00	10,000.00
j.	Plumbing	10,000.00	0.00	10,000.00
k.	Roofing	278,500.00	131,523.66	146,976.34
l.	Security/Fire	78,000.00	11,889.50	66,110.50
m.	Service System	90,000.00	700.00	89,300.00
n.	Tractor/Truck	50,000.00	8,425.50	41,574.50
o.	Tuckpointing	50,000.00	0.00	50,000.00
p.	Facility Upgrades	175,000.00	85,290.09	89,709.91
q.	Bleachers	12,500.00	12,500.00	0.00
r.	Storm Damage-Cleveland	<u>0.00</u>	<u>151,453.57</u>	<u>-151,453.57</u>
		1,000,000.00	426,322.32	573,677.68

D. CAPITAL IMPROVEMENTS 2014-15				
a.	ADA	10,000.00	0.00	10,000.00
b.	Asbestos Removal	20,000.00	0.00	20,000.00
c.	Auditoriums	30,000.00	0.00	30,000.00
d.	Blacktop/Concrete	50,000.00	0.00	50,000.00
e.	Building Renovations	101,000.00	0.00	101,000.00
f.	Doors/Hardware	15,000.00	0.00	15,000.00
g.	Electrical	10,000.00	0.00	10,000.00
h.	Facility Upgrades	199,000.00	0.00	199,000.00
i.	HVAC	15,000.00	0.00	15,000.00
j.	Lighting	25,000.00	0.00	25,000.00
k.	Playground	20,000.00	0.00	20,000.00
l.	Lockers	50,000.00	0.00	50,000.00
m.	Plumbing	90,000.00	0.00	90,000.00
n.	Roofing	205,000.00	0.00	205,000.00
o.	Security/Fire	50,000.00	0.00	50,000.00
p.	Tractor/Truck	50,000.00	0.00	50,000.00
q.	Building Envelopes	<u>60,000.00</u>	<u>0.00</u>	<u>60,000.00</u>
		1,000,000.00	0.00	1,000,000.00

Total Fund 41	3,399,328.44	91,538.33	1,467,712.00	2,023,154.77
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E. QSCB Proceeds Phase II	895,000.00	1,334.36	896,310.05	24.31
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2. Budget Revisions

From the committee meeting:

Budget revisions are not made until after the final original budget is adopted by the Board in October.

3. Statement of Cash Flow

From the committee meeting:

No Statement of Cash Flow until completion of the audit.

4. Revenues and Expenditures Report

From the committee meeting:

No Revenues & Expenditures Reports until completion of the audit.

5. Transfers of Appropriations – Between Functions

From the committee meeting:

Budget revisions are not made until after the final original budget is adopted by the Board in October.

6. Transfers of Appropriations

From the committee meeting:

Budget revisions are not made until after the final original budget is adopted by the Board in October.

7. Tabulation of Bids – Replacement Vehicle

Moved by Mr. Samet, seconded by Mr. Burg to authorize administration to enter into contract with Sheboygan Chevrolet-GMC in the amount of \$38,801.50 to replace a 1999 Ford F250 pickup truck used by the Facilities Services staff. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Dr. Hein to authorize administration to enter into contract with Sheboygan Chevrolet-GMC in the amount of \$38,801.50 to replace a 1999 Ford F250 pick up truck used by the Facilities Services staff. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Sheboygan Chevrolet-GMC	\$38,801.50
Ewald Hartford Ford (Hartford, WI)	\$39,235.50
Ewald Chevrolet/Buick (Oconomowoc, WI)	\$41,712.50
Dick Brantmeier Ford	No Bid
Bergstrom Automotive (Appleton, WI)	No Bid
Bob Fish GMC (West Bend, WI)	No Bid
Five Corners Dodge Chrysler Jeep (Cedarburg, WI)	No Bid

(2013 Capital Maintenance-Tractor/Truck, unencumbered balance \$41,645)

8. Fund Balance Discussion

From the committee meeting:

Administration reviewed the executive summary regarding fund balance and emphasized that fund balance is a snapshot of the Districts assets less liabilities. He reviewed the 2012-2013 audit report of fund balance to use as an example of explaining fund balance and explained the auditors reported the actual general and special education funds operating expenditures, which was \$116,262,984, and that a reasonable fund balance should be 20-25% and the District's general fund balance represented 22.2% of the District's general fund operating expenditures. He talked about revenues such as state aids are not received until October or November and the district strives to have an adequate fund balance to meet the district's cash flow and minimize the need for borrowing. Mr. Boehlke noted that portions of the overall fund balance are designated for planned expenses such as software, building expansions, self-insured health plan, carry-over for buildings. When all the designated funds are taken from the total fund balance, that is the unassigned fund balance. Mr. Samet questioned where the district was now and Mr. Boehlke responded that looking at the fund balance history, even though the numbers are unaudited this year, the overall fund balance is at 29%, which is significantly higher than last year and the undesignated fund balance is just under 20%. The majority of the increase, just as last year, is from the health insurance. He suggested language be added to the fund balance policy indicating the desired undesignated percentage. Mr. Samet added that the District has been budgeting conservatively and has been able to weather some storms and as a Board need to consider if the designated percentage should be at 15 or 20 percent. Mr. Boehlke reviewed fund balance comparables of other districts. Mr. Burg questioned if administration has looked at other district's fund balance policies and Mr. Boehlke responded yes, on-line, and some include language addressing unassigned and assigned and others do not, certainly 15-20-25 percent is the range. He will provide comparable fund balance polices and a draft of what the revised District policy would look

like. Mr. Burg suggested the policy should also reflect language indicating that if funds are above the set range, those monies should be put into a designated account and Mr. Samet expressed his concern with having the funds designated especially due to cuts in state funding. Dr. Sheehan suggested language in the policy could reflect the desired percentage and the Board can determine how to designate funds above that percentage. Administration will present comparable policies and possibly a draft revised fund balance policy at the next committee meeting.

9. Gifts

Moved by Mr. Samet, seconded by Ms. Reinthaler to accept all gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to accept all gifts, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Walter R. Gartman	North High	\$ 50.00
Monetary	Viking Packaging Technologies, Inc.	North High	\$ 250.00
<u>For Action</u>			
Monetary	Plastics Engineering Co.	South High Aviation Class	\$ 9,000.00
Monetary	Sheboygan Optimist Club	Recreation Dept. (Back 2 School Basics-purchasing school Supplies)	\$11,000.00

D. COMMITTEE OF THE WHOLE

1. 2015 WASB Resolutions

From the committee meeting:

President Gallianetti asked school board members to give some thought to the goals and direction of other school boards and if they would like to take a particular stance on an issue or would like to alter an existing Wisconsin Association of School Boards (WASB) position on an issue. Resolutions must be submitted by September 15, 2014.

2. State of Wisconsin Revenue Shortfall

From the committee meeting:

Mr. Samet noted the recommendation of submitting an editorial. The editorial is in response to an update from Mr. John Forester regarding the State of Wisconsin facing a structural deficit of \$1.8 billion and Governor Walker talking about expanding the voucher program, which could result in additional educational cuts. The editorial would be submitted on behalf of the Sheboygan Area School District Board of Education. Ms. Tuszynski suggested keeping the editorial as basic as possible regarding structural deficit; information regarding how many teachers were cut; what percent of voucher recipients were already attending parochial schools. Dr. Sheehan confirmed that the board members will receive another draft editorial which will include voucher and state deficit information.

- 3. Moved by Ms. Pothast, seconded by Mr. Gallianetti to adjourn to Closed Session at 7:36 p.m. A roll call vote was taken and motion carried unanimously. (Samet, Hein, Mancl, Pothast, Tuszynski, Gallianetti, Reinthaler, Hill, Burg)
- 4. Moved by Ms. Pothast, seconded by Dr. Hein to reconvene to Open Session at 9:02 p.m. All ayes. Motion carried unanimously.
- 5. Moved by Ms. Pothast, seconded by Dr. Hein to adjourn at 9:03 p.m. All Ayes. Motion carried unanimously.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

- 1. Legislative Breakfast – Dr. Sheehan spoke about the editorial that was submitted to the Sheboygan Press regarding the impact expanding the voucher program will have on public education.

2. Sheboygan Public Education Foundation – Ms. Reinthaler reported that the ‘All in for Education’ event is on October 24, 2014 and that the foundation is looking for donations for raffles. The foundation is also working on the annual staff solicitation drive and that if anyone would like to nominate an educator for the Friends of Education award to let her know. Lastly, the foundation has awarded approximately \$40,000 in technology and non-technology grants this past spring.

COMMUNICATIONS

Communications were noted.

FUTURE MEETING DATES

October 14, 2014 - Committee meetings beginning at 6:00 p.m.; October 21, 2014 – Special Session meeting beginning at 6:00 p.m.; October 28, 2014 - Regular Board of Education meeting beginning at 6:00 p.m.

ADJOURN

Moved by Ms. Tuszynski, seconded by Ms. Pothast to adjourn at 7:33 p.m. to Closed Session per Wisconsin State Statutes Sec. 19.85 (1)(e)(f) – To consider and develop negotiating strategy with respect to deliberating or negotiating the sale of a public property; Preliminary consideration of specific personnel problems. A roll call vote was taken and carried unanimously. (Samet, Hein, Mancl, Pothast, Tuszynski, Gallianetti, Reinthaler, Hill, Burg)

Moved by Dr. Hein, seconded by Ms. Pothast to reconvene to Open Session at 8:17 p.m. All ayes. Motion carried unanimously.

Moved by Ms. Pothast, seconded by Mr. Mancl to adjourn at 8:18 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

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