

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, May 26, 2015**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 26th day of May at 6:00 p.m. in the South High School Commons, 3128 South 12th Street, Sheboygan, WI. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Gallianetti called the meeting to order at 6:05 p.m.

Present: Mr. Larry Samet, Dr. Susan Hein, Mr. Mark Mancl, Ms. Jennifer Pothast, Mr. David Gallianetti, Ms. Marcia Reinthaler, Ms. Mary Beth Martin, Mr. Ryan Burg, Ms. Barbara Tuszynski

President Gallianetti requested that everyone stand and join him in the Pledge of Allegiance.

Moved by Ms. Tuszynski, seconded by Ms. Pothast to approve the agenda. All ayes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mr. Burg, seconded by Dr. Hein to approve the minutes of the Regular Board of Education meeting of April 28, 2015, Closed Session meeting of April 28, 2015, and Annual Reorganization meeting of April 28, 2015. All ayes. Motion carried unanimously.

DIPLOMA

Moved by Ms. Pothast, seconded by Mr. Mancl to award high school diplomas to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2015. All ayes. Motion carried unanimously.

Moved by Ms. Pothast, seconded by Ms. Martin to approve the Curriculum and Instruction Committee's recommendation to award a high school diploma to Michelle Cortez, South High School class of 2012. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Student representatives Lesley Arant, North High School, and Sophia Ly, South High School, provided the school board with reports from their respective schools and thanked the school board for the opportunity to represent their schools.

RECOGNITIONS

Students, along with staff and volunteers of the year were recognized. President Gallianetti recessed the meeting at 7:22 p.m.

President Gallianetti reconvened the meeting at 7:42 p.m.

COMMUNITY INPUT

Jill Krause, 1410 North 12th Street, Sheboygan commented on the proposed cuts in foreign languages – specifically German and French. She added that if the school board does not limit Spanish, then it is not a cut – it is just limiting choice for students.

SUPERINTENDENT'S REPORT

Dr. Sheehan provided his report to the school board and highlighted his discussion with Representative Grothman which included discussions about testing and No Child Left Behind as well as maintenance of effort.

MISCELLANEOUS

A. Preliminary 2015-16 Administrative Budget Recommendations

Administration provided an update along with the middle school principals with regards to the PACE program. Ms. Ritchie reviewed the process and that recommendations from staff were brought to the principals. She noted that they reviewed the guidelines the state has with regards to the PACE Coordinator position as the District is required to service kids at the higher level. The principals want to take advantage of the win teachers working with the regular education teachers as it will create more consistency then the current system with the PACE Coordinator as often schedules conflict. PACE students will create their own plan of how they will accelerate their learning with parents agreeing to those plans each year. The win teacher will act as the coach or facilitator working at either the sixth, seventh, or eighth grade levels specifically. The design is to increase the frequency and duration of contact as well as a single point of contact. Mr. Burg asked about the training for the identified staff (win teachers) and how extensive it would be and Mr. Harvatine responded that they would continue to provide a pathway for those teachers. Mr. Burg asked how confident the principals were that this would be ready for fall and Ms. Ritchie noted that with the letter, sample of the program, and feedback they should be able to move forward. Ms. Tuszynski talked about having to do with less and less and how she has seen many very good programs end as a result of budget cuts. Mr. Boehlke noted that nothing has changed since the previous board meeting which showed the four different funding scenarios. Most likely, it appears the District would fall into the zero dollar category. He further commented that fieldtrips would be reinstated with the zero percent increase; however, the foster grandparent program would still be recommended for a \$15,000 cut. Mr. Mancl questioned what impact redistributing the PACE program has on the budget and Mr. Harvatine noted it does not come back at zero and that Student and Instructional Services has funds designated to support the training for the win teachers. Mr. Mancl commented that there are significant items he would like to see restored, co-curriculars in general and that discussions need to begin regarding a future referendum. Ms. Reinthaler and Mr. Mancl both raised question about only offering Spanish at the middle school level and Mr. Harvatine responded that often it becomes problematic because there are not enough students who take German or French. Mr. Gallianetti noted that until the budget is approved by the Governor it will be unclear on how the District moves forward.

B. Recommendation for 2015-16 Community Service Fund 85 Levy

Administration provided an overview of the Fund 85 levy and how the Community Recreation Department has been working with a deficit budget for many years. Mr. Boehlke recommended to increase the levy. Ms. Tuszynski asked what the actual percent was and Mr. Boehlke noted it would be about four percent. Ms. Tuszynski responded that the Facilities Committee has not been that involved with the financials for the Community Recreation Department and that there are some concerns about the remodel that was redone, how monies have been allocated in the past, etc. Ms. Reinthaler noted she would have a hard time justifying to the taxpayer an increase in taxes to purchase a new computer system, among other items noted in the executive summary. Mr. Gallianetti would like this item to go back to the Facilities Committee for further discussion. He also noted that if the school board is going to talk about the possibility of a future referendum he is not comfortable with a tax levy increase at this point. Mr. Mancl would like to have a better understanding of Fund 85. Mr. Koehler commented about the many things occurring in his office and if he can find ways to make his department function better by asking for more money he will continue to do that. There was no action on this item. The recommendation will go back to the Facilities Committee for further discussion.

C. Update on Wisconsin DNR Application

Administration reported that they will continue to work on the DNR application so that the District is prepared to respond to all the concerns. They will work through all the questions to be sure everything is in order before resubmitting. The timeline to complete is approximately two weeks.

D. Strategic Long-Range Plan Goals/Objectives Update

Dr. Sheehan provided an overview of the year long-range plan goals and objectives and noted that discussions will continue as part of the June Planning Session. Administration provided an overview of each of their areas. Mr. Harvatine noted that the District has had great success with the PBIS program.

E. Adoption (Second Reading) of Revised Policy 2623 – Student Assessment

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the adoption (second reading) of revised Board of Education Policy 2623 – Program; Student Assessment. All ayes. Motion carried unanimously.

F. Adoption (Second Reading) of Revised Policy 2416 – Student Privacy and Parental Access to Information

Moved by Ms. Pothast, seconded by Ms. Reinthaler to approve the adoption (second reading) of revised Board of Education Policy 2416 – Program; Student Privacy and Parental Access to Information. All ayes. Motion carried unanimously.

G. Adoption (Second Reading) to Delete Policy 2423 – School to Work Program

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve the deletion (second reading) of Board of Education Policy 2423 – Program; School to Work Program. All ayes. Motion carried unanimously.

H. Adoption (Second Reading) to Delete Policy 2700 – Annual District Report

Moved by Ms. Pothast, seconded by Dr. Hein to approve the deletion (second reading) of Board of Education Policy 2700 – Program; Annual District Report. All ayes. Motion carried unanimously.

I. Annual Planning Session

Mr. Gallianetti talked about the proposed date of Tuesday, June 2, 2015 beginning at 5:00 p.m. for the annual planning session. If school board members have agenda items they are to forward them to the Office of the Superintendent.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

Moved by Ms. Pothast, seconded by Mr. Mancl to approve agenda items #5, #6, and #7. All ayes. Motion carried unanimously.

1. Diploma Recommendation Class of 2015 Graduates

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to award high school diplomas to students from North and South High Schools, Central High School, George D. Warriner High School for Personalized Learning, and IDEAS Academy High School who are members of the class of 2015 and who have completed district requirements for graduation. All ayes. Motion carried unanimously.

2. Diploma

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve South High School administration’s recommendation to award a high school diploma to Michelle Cortez, class of 2012. All ayes. Motion carried unanimously.

3. Introduction of Textbooks/Instructional Materials

Moved by Ms. Pothast, seconded by Mr. Mancl to approve the administration’s recommendation to adopt Grade 10-12 Child Development 1, and Grade 9-10 Geometry textbooks/instructional materials in the total combined amount of \$46,606.61. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve administration’s recommendation to adopt Grade 10-12 Child Development 1, and Grade 9-10 Geometry textbooks/instructional materials in the total combined amount of \$46,606.61. All ayes. Motion carried unanimously.

Mr. Holzman explained that in order to maintain the District’s agreements with post-secondary institutions, our programs need to remain contemporary and relevant. The current edition of the textbook for Child Development 1 is a copyright of 2000 and the materials are worn and lack important information and topics pertaining to child development. The adoption of the new Geometry textbook is needed in order to meet the more rigorous requirements of common core. The District has not purchased an updated geometry textbook in ten years.

4. Youth Risk Behavior Survey

From the committee meeting:

Mr. Holzman provided the results of the Youth Risk Behavior survey that was conducted during the 2014-15 school year. Approximately 560 middle school students and 1134 high school students participated in the survey which was optional. Overall, the areas of success showed a percentage decrease of the students surveyed in the areas of drugs, alcohol, sexual behavior, and texting or emailing while driving in a vehicle. Areas for improvement need to continue to focus on violence, bullying on school property and electronically, and students' feelings of being sad or hopeless for two weeks or more. Ms. Martin asked if there was a specific question regarding bullying and Mr. Holzman noted there were several questions related to bullying. He further commented that this is not a state required survey, but rather one that the county asks that we complete.

5. Kenneth E. Behring National History Day Contest

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve a North High School student to attend the Kenneth E. Behring National History Day Contest in College Park, Maryland on June 12-19, 2015. All ayes. Motion carried unanimously.

6. Health Occupations Students of America (HOSA) National Leadership Conference

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve North High School students to attend the HOSA National Leadership Conference in Anaheim, California on June 23-27, 2015. All ayes. Motion carried unanimously.

7. National Speech and Debate Association (NSDA) National Tournament

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve North High School forensics students to attend the National Speech and Debate Association Tournament in Dallas, Texas on June 13-20, 2015. All ayes. Motion carried unanimously.

8. 2015 IDEAS Academy Service Learning Field Trip

Moved by Ms. Pothast, seconded by Mr. Mancl to approve IDEAS Academy High School students to travel to Nicaragua from June 15-23, 2015. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Ms. Martin to approve IDEAS Academy High School students to travel to Nicaragua from June 15-23, 2015. All ayes. Motion carried unanimously.

Mr. Holzman reported that students will participate in service learning experiences by volunteering at local schools and develop their understanding of the Spanish language. The students will be the main funding source for the trip; however, they also did receive a grant in the amount of \$3500 to help offset some of the expenses.

B. HUMAN RESOURCES COMMITTEE

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve agenda items #1, #2, and #3. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to confirm the following appointments. All ayes. Motion carried unanimously.

ADMINISTRATOR

Seth Harvatine	Assistant Superintendent	Cardinal Stritch	Master's Degree
Sheboygan Falls	Student & Inst'l Services	16 yrs. admin experience	\$121,415.25 (2014-2015 rate)

Mr. Harvatine has been hired as the Assistant Superintendent of Student and Instructional Services School effective July 1, 2015. Mr. Harvatine is currently the Director of Instructional Services and has been since July 2011. Prior to that he was the Principal at Longfellow Elementary School (2002-2011) and Cleveland Elementary School/Technology Trainer (1999-2002). He has been with the District since August 1, 1999.

TEACHERS

Araceli Roman	Kindergarten Dual Lang.	UW-Oshkosh	Bachelor's Degree
Sheboygan, WI	Sheridan	No experience	\$40,000.00 (2015-2016 rate)

Ms. Roman has been hired for the 2015-2016 school year as a Kindergarten Dual Language (English/Spanish) Teacher at Sheridan Elementary School. She received her degree from the University of Wisconsin-Oshkosh in May 2015. She is certified in Elementary Education, birth-age 11. She will be provisionally certified in Bilingual-Bicultural Education, birth-age 11. She was one of four candidates interviewed.

Claire Starnitcky	Third Grade Dual Lang.	UW-Oshkosh	Bachelor's Degree
Plymouth, WI	Sheridan	No experience	\$40,000.00 (2015-2016 rate)

Ms. Starnitcky has been hired for the 2015-2016 school year as a Third Grade Dual Language (Spanish) Teacher at Sheridan Elementary School. She received her degree from the University of Wisconsin-Oshkosh in May 2015. She is certified in Elementary Education, Spanish, English as a Second Language, and Bilingual-Bicultural Education, ages 6-13. She was one of four candidates interviewed.

Brian Thielhelm	Cross Categorical	UW-Oshkosh	Bachelor's Degree
Sheboygan, WI	North High	No experience	\$40,000.00 (2015-2016 rate)

Mr. Thielhelm has been hired for the 2015-2016 school year as a Cross Categorical Teacher at North High School. He received his degree from the University of Wisconsin-Oshkosh in May 2015. He is certified in Cross Categorical Special Education, birth-age 21. He was one of eight candidates interviewed.

SUBSTITUTE TEACHERS

Erica Dessart	Elementary Education, PK-3
Alea Erickson	Degreed, Non-Certified Substitute
Ann Kincaid	General and Instrumental Music, birth-age 21
Willa Leannah*	Degreed, Non-Certified Substitute
Renee Leismer	Degreed, Non-Certified Substitute
Alexander Yang	Business Education, ages 10-21

SUBSTITUTE EDUCATIONAL ASSISTANTS

Alexandra Ritchie* (also Substitute Secretary)
 Kathryn Starnitcky
 Sheila Yang

SUBSTITUTE SECRETARY

Alexandra Ritchie* (also Substitute Educational Assistant)

SUBSTITUTE CUSTODIAN

Scott Hurtienne	Facilities Services	April 27, 2015	\$12.00 per hour
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SUBSTITUTE NOON SUPERVISORS

Stacy Gottschalk	Madison	April 27, 2015	\$7.47 per hour
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EDUCATIONAL ASSISTANT

Deanne Dean	Madison	April 7, 2015	\$11.50 per hour
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SECRETARY

Katie Williams	Farnsworth	April 7, 2015	\$13.25 per hour
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SALAD BAR SERVER

Tiffany Tyler	Jackson	April 8, 2015	\$7.47 per hour
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CUSTODIAN

Jeffery Williams North High April 20, 2015 \$16.50 per hour

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

Alison Bauer**	External Candidate	Assistant Softball	\$2,743.00
Dennis Grimm**	External Candidate	Assistant Softball	\$2,743.00
Stacie Kuck	External Candidate	Assistant Volleyball	\$2,743.00
Joseph O'Brien	North High	Assistant Girls' Track	\$1,509.00 (Job-Share)
Renee Rusch	Central High	Assistant Girls' Track	\$1,509.00 (Job-Share)

South High

Jacob Rubsam**	External Candidate	Assistant Girls' Soccer	\$2,743.00
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*Relative of SASD employee

**Not a SASD employee

2. Retirements

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to grant the following requests to retire and recognize the employees for their years of service per Board policy. All ayes. Motion carried unanimously.

Mary (Beth) Grebe	Secretary	North High	13.1 years of service
Maria Hodges	Educational Assistant	E.L.C.	22.5 years of service
Martha Jimenez	Bus Safety Assistant	E.L.C.	14.1 years of service
Michael Lallemond	Custodian	Community Rec.	15.0 years of service
Shirley Leighty	Secretary	North High	31.7 years of service
Paul Meyer	Educational Assistant	Horace Mann	20.75 years of service
Neil Rismeyer	Teacher	South High	15.0 years of service
Judy Rowe	Guidance Counselor	North High	20.0 years of service
Keith Rudie	Manager	Information Tech.	32.25 years of service
Jane Watry	Secretary	Student & Instr'l.	22.1 years of service

3. Leaves of Absences Without Compensation

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to approve the following request for a personal leave of absence without compensation. All ayes. Motion carried unanimously.

Meghan Murray	Teacher	Sheridan	November 23, 2015 - June 10, 2016
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4. Resignations

From the committee meeting:

The following resignations have been granted:

Alyssa Allen	Coach	North High	April 27, 2015
Jennifer Bradley	Sub. Noon Supervisor	Pigeon River	April 24, 2015
Nathan Brunnbauer	Teacher	Lincoln-Erdman	June 11, 2015
Suzanne Buchanan	Teacher	Montessori	June 11, 2015
Bryant Buhr	Coach	North High	April 13, 2015
Brianna Clark	Salad Bar Server	Sheridan	May 8, 2015
Ashley Gunville	Teacher	Longfellow	June 11, 2015
Kristen Harrell	Teacher	Horace Mann	June 11, 2015
Amy Hasenstein	Substitute Food Server	School Nutrition	April 30, 2015
Mark Holzman	Assistant Superintendent	Student & Instr'l	June 30, 2015
Mirella Illarramendi	Noon Supervisor	Jackson	March 30, 2015
Elizabeth Jesse	Teacher	IDEAS	June 11, 2015

Nerrissa Phillips-Murray	Teacher	Madison	June 11, 2015
Maeve Quinn	Teacher	E.S.A.A.	June 11, 2015
Carlee Reinemann	Coach	South High	April 24, 2015
Heather Saunders	Substitute Teacher	N/A	April 20, 2015
Heather Sawatzki	Coach	South High	April 28, 2015
Peter Woods	Teacher	IDEAS	June 11, 2015
Michael Janke	Teacher	Mosaic	June 11, 2015

5. Support Staff Handbook Changes

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve administrations' recommended Support Staff Handbook changes as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to approve the recommended Support Staff Handbook changes as presented. All ayes. Motion carried unanimously.

Mr. Flaherty outlined the recommended changes to the Support Staff Handbook regarding earned time off, early retirement benefits, secretary job classifications and pay ranges. He noted the changes clarify that vacation will be prorated on both hours per day and months per year. Support staff who are Medicare eligible are not entitled to any District retirement benefits. Central Support Payroll Specialist was added to the secretary job classifications, which had been approved previously and Management Non-Exempt was added to the pay ranges in the handbook. Mr. Mancl questioned if the pay ranges include performance pay incentives or go above the pay ranges? Mr. Flaherty responded the percentage raises have adjusted the top pay range. Mr. Samet questioned if performance pay incentives would raise the range and Mr. Flaherty responded when this was discussed with Meet and Confer, it was determined that support staff would have to have five good years of evaluations and at this time there was not adequate funds do so, which put this discussion on hold. He added that would be a good question if and when administration decided to move forward on this item. Ms. Reinthaler questioned if this subject should be included at the June planning meeting or during a committee meeting. Dr. Sheehan noted this is included in the goals which will be discussed during the planning meeting.

6. Teacher Handbook Changes

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve administrations' recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Samet, seconded by Mr. Mancl to approve the recommended changes to the Teacher Handbook as presented. All ayes. Motion carried unanimously.

Mr. Flaherty outlined and reviewed the recommended changes to the Teacher Handbook. He noted long term care has been removed as the District no longer provides that coverage. Changes also include verbiage regarding reassignments, job share, and traveling teachers.

7. Administrative Handbook Changes

Moved by Ms. Reinthaler, seconded by Mr. Mancl to approve administrations' recommended changes to the Administrative Handbook. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Mancl, seconded by Dr. Hein to approve the recommended changes to the Administrative Handbook. All ayes. Motion carried unanimously.

Mr. Flaherty outlined and reviewed the recommended changes to the Administrative Handbook which included updating the Worker's Compensation Coverage language to match the other handbooks.

8. Leaves of Absences

From the committee meeting:

The following leaves of absences for maternity/paternity/personal reasons have been granted:

Becci Aschenbach	Educational Assistant	North High	March 20-April 6, 2015
Traci Breit	Teacher	Farnsworth	Intermittent (March 20-June 11, 2015)
Elizabeth Brown	Teacher	Jackson	April 7-24, 2015
Rebecca Bruntjens	Educational Assistant	Horace Mann	Intermittent (April 14, 2015-April 13, 2016)
Jennifer Burhop	Teacher	Lincoln-Erdman	May 11-June 11, 2015
Anna Grunwald	Teacher	Cooper	Intermittent up to 47 days (March 18-June 11, 2015)
Sue Jaehnke	Educational Assistant	Longfellow	March 6-May 28, 2015
Peter Kautzer	Teacher	South High	May 4-18, 2015
Kurt Klessig	Custodian	South High	April 21-26, 2015
Phyllis Ladwig	Teacher	North High	Intermittent (March 16-25, 2015)
Darla Lee	Educational Assistant	Jefferson	May 19-June 10, 2015
Brian Londre'	Teacher	Wilson	May 21-27, 2015
Jane Mayer	Teacher	Lincoln-Erdman	May 11-June 11, 2015
Kai Mills	Teacher	North High	Intermittent (≤10 days Mar 16-June 11, 2015)
Meghan Murray	Teacher	Sheridan	August 24-November 20, 2015
Tracy Paul	Educational Assistant	Jefferson	Intermittent (April 12-June 11, 2015)
Zachary Pethan	Principal	Jefferson	March 24-April 7, 2015
Elizabeth Petrie	Teacher	South High	April 9-June 11, 2015
Mary Riemersma	Secretary	Grant	March 16-April 13, 2015 and Intermittent (May 1, 2015 – April 30, 2016)
Jennifer Scapellato	Teacher	South High	Intermittent (April 6-June 11, 2015)
Amy Schulze	Teacher	Grant	Intermittent (April 8-October 7, 2015)
Dawn Sizemore	Teacher	South High	April 23-May 6, 2015
Kristine Smith	Teacher	Jackson	Intermittent (April 4, 2015-April 3, 2016)
Jessica Spender	Educational Assistant	Grant	Intermittent (April 15, 2015-April 14, 2016)
Laura Tuzzolino	Teacher	Warriner High	Intermittent (April 8-May 19, 2015)
Linda Wagner	Cook / Food Server	School Nutrition	April 23, 2015-April 22, 2016
Kristel Wappler	Educational Assistant	Madison	April 7-12, 2015
Jessica Wood	Teacher	Horace Mann	August 24-September 29, 2015
Mary Yang	Teacher	Wilson	April 22-May 6, 2015

C. FACILITIES/RECREATION/THEATRE COMMITTEE

1. Introduction (First Reading) of Revised Board of Education Policy 7510 – Use of District Facilities

Moved by Mr. Burg, seconded by Ms. Pothast to approve the introduction (first reading) of revised Board of Education Policy 7510 – Property; Use of District Facilities-Special Groups/Public Groups. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Pothast, seconded by Ms. Martin to approve the introduction (first reading) of revised Board of Education Policy 7510 – Property; Use of District Facilities-Special Groups/Public Groups. All ayes. Motion carried unanimously.

2. Community Recreation Department Summer Program Guide and 100th Anniversary Celebration

From the committee meeting:

Mr. Koehler presented the Community Recreation Department's 2015 Summer Program Guide as well as details for the 100th Anniversary Celebration.

3. Community Recreation Department/SASD Board Future Meeting/Topics/Ideas

From the committee meeting:

Mr. Koehler asked the committee members for any input/suggestions regarding future topics for the committee. Mr. Burg and Ms. Pothast noted that they would like to see more topics with regards to district facilities including more budget discussion. Mr. Burg noted that the committee may begin to review financial reports as early as July. Mr. Koehler has a timeline he will share with committee members on future agenda items.

4. Sheboygan Theatre Company’s Financial Report

Moved by Mr. Burg, seconded by Ms. Pothast to accept the financial report for the period of March 1-31, 2015. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Pothast, seconded by Ms. Martin to accept the financial report for the period of March 1-31, 2015. All ayes. Motion carried unanimously.

Mr. Koehler reported that tickets for the Sound of Music production have been selling very well. He also shared the 2015-16 season lineups.

5. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report for the period of April 1-30, 2015 for information.

Mr. Koehler noted that all funds related to the use of district facilities goes to the school district and not to the Department of Recreation.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve the report on the Capital Projects fund for audit as presented. All ayes. Motion carried unanimously.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
CAP IMPROV PRIOR				
A. YEARS	1,401,675.89		1,267,204.43	134,471.46
B. CAPITAL IMPROVEMENTS 2013-14				
Completed Project Totals	1,000,000.00		665,773.63	334,226.37
C. CAPITAL IMPROVEMENTS 2014-15				
a. ADA	10,000.00		0.00	10,000.00
b. Asbestos Removal	20,000.00		0.00	20,000.00
c. Auditoriums	30,000.00		10,050.00	19,950.00
d. Blacktop/Concrete	50,000.00		0.00	50,000.00
e. Building Renovations	101,000.00		0.00	101,000.00
f. Doors/Hardware	15,000.00		0.00	15,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facility Upgrades	199,000.00		111,523.22	87,476.78

i. HVAC	15,000.00		0.00	15,000.00
j. Lighting	25,000.00		0.00	25,000.00
k. Playground	20,000.00		0.00	20,000.00
l. Lockers	50,000.00		0.00	50,000.00
m. Plumbing	90,000.00		53,800.00	36,200.00
n. Roofing	205,000.00		5,692.50	199,307.50
o. Security/Fire	50,000.00		0.00	50,000.00
p. Tractor/Truck	50,000.00		0.00	50,000.00
q. Building Envelopes	60,000.00		0.00	60,000.00
	<u>1,000,000.00</u>		<u>181,065.72</u>	<u>818,934.28</u>

Total Fund 41 3,401,675.89 92,899.60 2,114,043.78 1,380,531.71

D. QSCB Proceeds Phase II 895,000.00 1,334.36 896,334.36 0.00

2. Statement of Cash Flow

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Burg to approve the March 31, 2015 Statement of Cash Flow as presented. All ayes. Motion carried unanimously.

3. Revenues and Expenditures Reports

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve the Revenues and Expenditures Reports as presented. All ayes. Motion carried unanimously.

4. Budget Revisions & Transfers of Appropriations

From the committee meeting:

Moved by Ms. Reinthaler, seconded by Mr. Burg to approve the Budget Revisions and Transfers of Appropriations as presented. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Adopted Budget 2014-2015	Revised Budget 2/28/15	Revised Budget 3/31/15	Budget Increase (Decrease)
REVENUES				
100 Transfers-in	0.00	0.00	0.00	0.00
Local Sources				
210 Taxes	34,315,466.00	34,315,466.00	34,315,466.00	0.00
260 Non-Capital Sales	214,500.00	214,500.00	214,500.00	0.00
270 School Activity Income	110,040.00	110,040.00	110,040.00	0.00
280 Interest on Investments	40,800.00	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	315,931.00	430,976.00	432,382.00	1,406.00
Subtotal Local Sources	34,996,737.00	35,111,782.00	35,113,188.00	1,406.00
Other School Districts Within Wisconsin				
340 Payments for Services	1,867,753.00	1,867,753.00	1,867,753.00	0.00
State Sources				
610 State Aid -- Categorical	2,300,600.00	2,300,600.00	2,300,600.00	0.00
620 State Aid -- General	68,379,778.00	68,379,778.00	68,379,778.00	0.00
630 DPI Special Project Grants	0.00	118,780.00	118,780.00	0.00
640 Payments for Services	75,000.00	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,726,642.00	1,681,898.87	1,681,898.87	0.00

660 Other State Revenue Through Local Units	20,000.00	20,000.00	20,000.00	0.00
690 Other Revenue	262,798.00	262,798.00	262,798.00	0.00
Subtotal State Sources	72,764,818.00	72,838,854.87	72,838,854.87	0.00
Federal Sources				
710 Transit of Aids	83,575.00	83,575.00	83,575.00	0.00
730 DPI Special Project Grants	808,981.00	1,025,047.00	1,025,047.00	0.00
750 IASA Grants	1,888,645.00	2,156,718.00	2,156,718.00	0.00
780 Other Federal Revenue Through State	0.00	273,000.00	273,000.00	0.00
Subtotal Federal Sources	2,781,201.00	3,538,340.00	3,538,340.00	0.00
Other Financing Sources				
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00
Other Revenues				
960 Adjustments	0.00	8,403.52	8,403.52	0.00
970 Refund of Disbursement	211,721.00	318,967.00	318,967.00	0.00
990 Miscellaneous	241,000.00	241,000.00	241,000.00	0.00
Subtotal Other Revenues	452,721.00	568,370.52	568,370.52	0.00
TOTAL REVENUES	112,863,230.00	113,925,100.39	113,926,506.39	1,406.00

EXPENDITURES				
Instruction				
110 000 Undifferentiated Curriculum	24,116,327.16	24,931,571.86	24,879,733.86	-51,838.00
120 000 Regular Curriculum	29,643,646.49	30,307,180.39	30,326,278.39	19,098.00
130 000 Vocational Curriculum	2,314,422.14	2,344,348.14	2,360,685.14	16,337.00
140 000 Physical Curriculum	2,885,660.47	2,891,432.47	2,888,052.47	-3,380.00
160 000 Co-Curricular Activities	1,016,499.00	1,033,752.00	1,032,106.00	-1,646.00
170 000 Other Special Needs	538,448.02	679,847.02	683,172.02	3,325.00
Subtotal Instruction	60,515,003.28	62,188,131.88	62,170,027.88	-18,104.00
Support Sources				
210 000 Pupil Services	4,928,812.25	5,165,161.43	5,201,053.43	35,892.00
220 000 Instructional Staff Services	2,510,684.29	3,109,870.26	3,108,102.26	-1,768.00
230 000 General Administration	1,932,882.24	1,984,617.32	1,986,075.32	1,458.00
240 000 School Building Administration	6,394,723.29	7,104,312.29	7,070,290.29	-34,022.00
250 000 Business Administration	13,247,650.51	13,835,001.99	13,854,846.99	19,845.00
260 000 Central Services	3,241,492.15	4,149,172.15	4,151,444.15	2,272.00
270 000 Insurance & Judgments	941,161.00	941,161.00	941,161.00	0.00
280 000 Debt Services	0.00	0.00	0.00	0.00
290 000 Other Support Services	69,048.99	69,048.99	69,048.00	-0.99
Subtotal Support Sources	33,266,454.72	36,358,345.43	36,382,021.44	23,676.01
Non-Program Transactions				
410 000 Inter-fund Transfers	12,315,847.00	12,649,777.28	12,649,846.28	69.00
430 000 Instructional Service Payments	6,760,925.00	6,760,925.00	6,756,675.00	-4,250.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	19,081,772.00	19,415,702.28	19,411,521.28	-4,181.00

TOTAL EXPENDITURES	112,863,230.00	117,962,179.59	117,963,570.60	1,391.01
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SPECIAL EDUCATION (FUND 27)	Budget 2014-2015	Revised Budget 2-28-15	Revised Budget 3-31-15	Change in Budget
TOTAL REVENUES	19,265,657.00	19,600,214.28	19,600,283.28	69.00
100 000 Instruction	16,070,679.00	16,094,068.32	16,094,272.32	204.00
200 000 Support Services	2,861,005.00	2,886,460.51	2,888,099.51	1,639.00
400 000 Non-Program Transactions	333,973.00	619,685.64	617,911.64	-1,774.00
TOTAL EXPENDITURES	19,265,657.00	19,600,214.47	19,600,283.47	69.00

5. Nutritional Services Price Increase

Moved by Mr. Samet, seconded by Dr. Hein to approve meal pricing for the 2015-16 school year that is in compliance with the National School Lunch Program pricing requirements. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Reinthaler to approve meal pricing for the 2015-16 school year that is in compliance with the National School Lunch Program pricing requirements. All ayes. Motion carried unanimously.

Mr. Boehlke presented the meal pricing for the 2015-16 school year to be in compliance with the National School Lunch Program requirements. The requirements ensure that paid meals are not being subsidized with free and reduced meal reimbursements. He noted that using the USDA calculation, the District has determined the pricing for the elementary and secondary paid lunches will need to increase by 10 cents for the 2015-16 school year as listed on the executive summary.

6. District Transportation Contract

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve the contract with Prigges Chartered Buses Inc., for the 2015-16 school year with a 1.3% increase, and to add an additional contract year (to 2019-20). All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Reinthaler to approve the contract with Prigges Chartered Buses Inc., for the 2015-16 school year with a 1.3% increase, and to add an additional contract year (to 2019-20). All ayes. Motion carried unanimously.

Mr. Boehlke introduced Mr. Dennis Prigge and Mr. Jason Boettner, Prigge's Chartered Buses, Inc. Mr. Boehlke presented the negotiated pricing for the 2015-16 school year which includes a 1.3% increase from last year, and requested approval for an additional contract year bringing it to a five year contract.

Mr. Prigge noted he had spoken with Mr. Boehlke and Ms. Mueller regarding purchasing cameras for the buses. Prigge's has ordered two cameras which will be installed in two buses this summer. He further noted that if the cameras provide the required information and quality video, that possibly the costs for purchasing cameras for the other buses could be split between Prigge's and the district. Prigge's has also purchased two new wheelchair buses which should be delivered in July. Ms. Reinthaler questioned Mr. Boehlke if other bus companies have provided bids and Mr. Boehlke responded that no other companies have provided or solicited bids. Dr. Hein questioned the number of ridership and Mr. Boettner responded the daily route ridership is up tremendously as many of the buses are at full capacity. Mr. Boettner added that due to the district budget cuts and possibility of eliminating some of the co-curricular and after school buses that could potentially impact their business as they have several buses that are used specifically for those activities. Mr. Prigge spoke about the statewide bus driver shortage.

7. Action for Healthy Kids School District Alternative Breakfast Grant

Moved by Mr. Samet, seconded by Ms. Reinthaler to approve administration’s request to submit a grant application for the Action For Healthy Kids School District Alternative Breakfast Grant in the amount of \$46,000. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to approve submitting a grant application for the Action For Healthy Kids School District Alternative Breakfast Grant in the amount of \$46,000. All ayes. Motion carried unanimously.

Ms. Smith noted this grant does not have anything to do with breakfast as the name of the grant implies. The money received from this grant would be used towards the purchase of an inventory system and an updated point of service system for the schools.

8. Approval of Purchases

Moved by Mr. Samet, seconded by Dr. Hein to approve purchasing items as presented on the Executive Summary of the of the 2014-15 budget. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Reinthaler to approve purchasing the presented items as listed on the executive summary out of the 2014-15 budget. All ayes. Motion carried unanimously.

Mr. Boehlke noted the district would be using savings from this year’s utilities and health insurance budget for the purchases. By spending the dollars in the current fiscal year, the related state aid for these expenditures will be received for 2015-16. Dollars not spent would be put into the District fund balance, and the state aid would not be received by the District until the year after they are spent. He added that he and Mr. Albright reviewed and determined which maintenance/capital improvement items to purchase before the end of June. He further added that a replacement van for special education is included on the list. There is a short time frame to purchase these items, if approved, as the items have to be purchased and received by the end of the June.

9. Gifts

Moved by Mr. Samet, seconded by Mr. Burg

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to accept all gifts approving those \$2500 and greater. All ayes. Motion carried unanimously. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
TiLite Wheelchair w/cushions & packages of Depends	Char & Eldon Rahn/Debra Rahn	North (Spec. Ed. Dept.)	540.00
Monetary	Sheb. Police Benevolent Association	Urban	250.00
Monetary	Prevea Health	South Healthcare Pathway	100.00
Monetary	James Madison PTO	James Madison	75.00
Monetary/clothing/supplies	Wisc. Assoc. of Student Financial Aid Administrators	S & I Services/Homeless Program	2,249.00
Monetary	Lincoln-Erdman PTO	Lincoln-Erdman	100.00
Blue Harbor Water Park passes	Blue Harbor/Sarah Kolb	Wilson	160.00
Monetary	Elaine Gass	Lincoln-Erdman	171.00
Monetary	Killian Mgmt Services	Lincoln-Erdman	553.93
Monetary	Charlotte Koehler	Sheboygan Theatre Company	300.00
Monetary	David Neese	Sheboygan Theatre Company	185.00

For Action

Monetary	Acuity Charitabel Foundation	IT/Computer Science Pathway	35,000.00
Monetary	Frank G. & Frieda K. Brotz Family Foundation, Inc.	IDEAS Academy	3,500.00

E. COMMITTEE OF THE WHOLE

1. Jackson Elementary School Presentation

From the committee meeting:

Jackson Elementary School staff and students shared information regarding their School's Student Council Activities. Some of these activities include student council hall monitors, Spirit Week, and a playground committee that encourages kids to participate in games. Students spoke about some of the community service projects they participated in such as wrapping gifts for families at Deland Center and running a soup drive - donating the soup cans to the food pantry. Students also spoke about their school's reading incentive. Students received tokens for books they read and had a chance of winning a prize. The goal was for the students to have read a total of 10,000 books and the goal was reached by December. The total number of books read was 15, 527. The student council consists of fourth and fifth grade students.

2. Cooper Elementary School Presentation

From the committee meeting:

Cooper Elementary School staff presented on their reading and mathematics interventions process. Mr. Brahan noted the math interventions occur three times a week for thirty minutes and reading interventions occur four times a week for thirty minutes. Ms. Lemmens, Interventionist, spoke about the intervention absolutes and noted students do not miss core instruction and will miss specials/programs only as an absolute. Mr. Brahan spoke about tier 2 and tier 3 slots and the intervention schedule which the teachers use to build core schedules. Ms. Horsch, ELL teacher, spoke about the process of grouping students. She noted there are three screener windows which are Fall, Spring and Winter. She added ELL class always has fifty percent ELL students. The Data Team consists of Mr. Brahan, Ms. Lemmens, Ms. Horsch, another ELL teacher, School Psychologist and School Counselor and meets weekly to discuss progress, determine if a student is ready to exit or if intervention changes are needed. Mr. Burg questioned how the gifted and talented students needs were being addressed and Mr. Brahan responded the classroom teacher works with them on a regular basis in a workshop approach.

3. Farnsworth Middle School Presentation

From the committee meeting:

Mr. Ellis and student representatives talked about Farnsworth Middle School's Project Lead the Way (PLTW) and technology education classes. Mr. Ellis noted PLTW classes are offered at all three middle schools. Farnsworth has been in PLTW since 2008. Student representatives from 6th, 7th and 8th grade shared their experiences and showed projects they have worked on during PLTW and technology education classes.

4. Student and Instructional Services Department Reorganization

From the committee meeting:

Moved by Ms. Pothast, seconded by Mr. Mancl to approve administration's recommendation of the reorganization of Student and Instructional Services administrative positions and hiring of a Coordinator of Instructional Services position. All ayes. Motion carried unanimously.

Mr. Harvatine outlined and reviewed the Student and Instructional Services department administrative reorganization as noted on the executive summary. This is a cost neutral realigning and new position within the department. He further noted the department currently has five full-time and two part-time administrative positions and the reorganization, as outlined on the executive summary, will continue to maintain five full-time and two part-time administrative positions. Some job responsibilities and titles will change. Mr. Harvatine presented the changes, as noted on the executive summary, as well as reviewed the recommended Coordinator of Instructional Services posting and job responsibilities. The department is reducing one administrative assistant through this process. Mr. Samet asked how this reorganization is cost neutral and Mr. Harvatine responded he is moving into Mr. Holzman's position; Mr. Konrath is moving into the Director position and with the recommendation of hiring a Coordinator of Instructional Services, the department is maintaining the same number of administrative positions as

well as reducing one administrative assistant. Mr. Mancl questioned how administration was reducing one administrative assistant position and Mr. Harvatine responded this is a support staff retirement in the department and support staff duties were reassigned. Dr. Sheehan noted in better economic times this position would have been replaced. Mr. Mancl reiterated that the Student and Instructional Services administrative positions have just been redefined and Mr. Harvatine confirmed.

5. Preliminary 2015-16 Administrative Budget Recommendations

From the committee meeting:

Administration provided an update to the preliminary 2015-16 budget recommendations that were presented at the April 28, 2015 Regular Board of Education meeting. Mr. Boehlke highlighted the changes as noted on the executive summary, which details each of the recommended budget changes.

6. Update on Wisconsin DNR Application

From the committee meeting:

Mr. Boehlke provided an update and reviewed the Wisconsin DNR permit application process timeline. He noted this is a lengthy process and the Wisconsin DNR has requested additional information with a response deadline of May 15, 2015. Administration will provide a response by May 14, 2015 to allow time if they need additional information. Administration will then set up a meeting with the DNR to provide any further clarifications. He further noted, as indicated on the timeline, October 14, 2015 is the approximate end date of the DNR permit application decision extension. The Army Corps of Engineers will also need to approve the application and they are backlogged which makes their timeframe unknown. Mr. Albright added a grant was received for the development of the original Field of Dreams and the DNR also has to approve the conversion of that grant. He added the conversion will only go ahead if the wetlands are approved.

7. Moved by Ms. Reinthaler, seconded by Mr. Mancl to adjourn at 8:06 p.m. All ayes. Motion carried unanimously.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Legislative Breakfast – Mr. Samet provided an overview of the Legislative Breakfast meeting of May 18, 2015 and noted that the group will not convene again until September.
2. HG&D Advisory Committee – Mr. Samet talked about the Youth Risk Behavior Survey and how the HG&D Committee will review their curriculum to be sure it is in alignment with some of the concerns coming from the survey.
3. Hazardous Review Committee – Ms. Tuszynski noted this item will come back in June for recertification.
4. Sheboygan Public Education Foundation – Ms. Reinthaler noted that Mr. Gallianetti will now be replacing her position on the foundation board.

COMMUNICATIONS

Communications received were noted.

FUTURE MEETING DATES

June 9, 2015 Committee meetings begin at 6:00 p.m.; June 23, 2015 Regular Board of Education meeting beginning at 6:00 p.m.; July 28, 2015 Committee meetings begin at 6:00 p.m.; Regular Board of Education meeting beginning at 6:30 p.m.

ADJOURN

Moved by Ms. Pothast, seconded by Mr. Mancl to adjourn at 9:30 p.m. to Closed Session per Wisconsin State Statutes Sec. 19.85 (1)(e) – To consider and develop negotiating strategy with respect to deliberating or negotiating specified public business, whenever competitive or bargaining reasons require a closed session: Consider modification of Washington School for Comprehensive Literacy financing terms; (f) Consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of charges against specific persons: Special education student confidentiality issue; (g) To confer with legal counsel with regards to a strategy to be adopted with respect to litigation in which it is or is likely to become involved. A roll call vote was taken and carried unanimously. (Hein, Martin, Burg, Samet, Pothast, Gallianetti, Reinthaler, Mancl, Tuszynski)

Moved by Mr. Burg, seconded by Ms. Pothast to reconvene to Open Session at 10:11 p.m. All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Dr. Hein to adjourn at 10:12 p.m. All ayes. Motion carried unanimously.



Joseph M. Sheehan, Ph.D.
Secretary and Superintendent

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