

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
 Sheboygan, WI

Tuesday, March 10, 2015
 Time: 6:00 p.m. – 6:15 p.m.
CHAIR: Mr. Samet
MEMBERS: Ms. Reinthaler, Vice Chair
 Dr. Hein
 Mr. Burg

*Starting/ending times may vary

Note: This Committee will meet in Room 3201.

(A quorum of the Board may be present)

**REPORT TO THE FINANCE & BUDGET COMMITTEE
 AGENDA**

1 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

The administration recommends the acceptance of the report on the Capital Projects fund for audit.

	Capital Projects Appropriation	Interest Earned To Date	Expenses To Date	Under Appropriation
A. CAP IMPROV PRIOR YEARS	1,399,328.44		1,236,383.48	162,944.96
B. CAPITAL IMPROVEMENTS 2013-14 Completed Project Totals	1,000,000.00		586,750.37	413,249.63
C. CAPITAL IMPROVEMENTS 2014-15				
a. ADA	10,000.00		0.00	10,000.00
b. Asbestos Removal	20,000.00		0.00	20,000.00
c. Auditoriums	30,000.00		0.00	30,000.00
d. Blacktop/Concrete	50,000.00		0.00	50,000.00
e. Building Renovations	101,000.00		0.00	101,000.00
f. Doors/Hardware	15,000.00		0.00	15,000.00
g. Electrical	10,000.00		0.00	10,000.00
h. Facility Upgrades	199,000.00		100,836.92	98,163.08
i. HVAC	15,000.00		0.00	15,000.00
j. Lighting	25,000.00		0.00	25,000.00
k. Playground	20,000.00		0.00	20,000.00
l. Lockers	50,000.00		0.00	50,000.00
m. Plumbing	90,000.00		53,800.00	36,200.00
n. Roofing	205,000.00		0.00	205,000.00
o. Security/Fire	50,000.00		0.00	50,000.00
p. Tractor/Truck	50,000.00		0.00	50,000.00
q. Building Envelopes	<u>60,000.00</u>		<u>0.00</u>	<u>60,000.00</u>
	1,000,000.00		154,636.92	845,363.08
Total Fund 41	3,399,328.44	92,443.44	1,977,770.77	1,514,001.11
D. QSCB Proceeds Phase II	895,000.00	1,334.36	896,334.36	0.00

2 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

The administration recommends the approval of the Statement of Cash Flow

2 min. **3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

The administration recommends the approval of the Revenues and Expenditures Report

3 min. **4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

The administration recommends the approval of the Budget Revisions and Transfers of Appropriations.

GENERAL FUND (FUND 10)	Adopted Budget 2014-2015	Revised Budget 12/31/2014	Revised Budget 01/31/2015	Budget Increase (Decrease)
REVENUES				
100 Transfers-in	0.00	0.00	0.00	0.00
Local Sources				
210 Taxes	34,315,466.00	34,315,466.00	34,315,466.00	0.00
260 Non-Capital Sales	214,500.00	214,500.00	214,500.00	0.00
270 School Activity Income	110,040.00	110,040.00	110,040.00	0.00
280 Interest on Investments	40,800.00	40,800.00	40,800.00	0.00
290 Other Revenue, Local Sources	315,931.00	428,844.35	429,663.00	818.65
Subtotal Local Sources	34,996,737.00	35,109,650.35	35,110,469.00	818.65
Other School Districts Within Wisconsin				
340 Payments for Services	1,867,753.00	1,867,753.00	1,867,753.00	0.00
State Sources				
610 State Aid -- Categorical	2,300,600.00	2,300,600.00	2,300,600.00	0.00
620 State Aid -- General	68,379,778.00	68,379,778.00	68,379,778.00	0.00
630 DPI Special Project Grants	0.00	118,780.00	118,780.00	0.00
640 Payments for Services	75,000.00	75,000.00	75,000.00	0.00
650 Student Achievement Guarantee in Education	1,726,642.00	1,681,898.87	1,681,898.87	0.00
660 Other State Revenue Through Local Units	20,000.00	20,000.00	20,000.00	0.00
690 Other Revenue	262,798.00	262,798.00	262,798.00	0.00
Subtotal State Sources	72,764,818.00	72,838,854.87	72,838,854.87	0.00
Federal Sources				
710 Transit of Aids	83,575.00	83,575.00	83,575.00	0.00
730 DPI Special Project Grants	808,981.00	1,025,047.00	1,025,047.00	0.00
750 IASA Grants	1,888,645.00	2,141,639.22	2,141,639.22	0.00
780 Other Federal Revenue Through State	0.00	273,000.00	273,000.00	0.00
Subtotal Federal Sources	2,781,201.00	3,523,261.22	3,523,261.22	0.00
Other Financing Sources				
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00
Other Revenues				
960 Adjustments	0.00	0.00	8,403.52	8,403.52
970 Refund of Disbursement	211,721.00	281,963.00	281,963.00	0.00
990 Miscellaneous	241,000.00	241,000.00	241,000.00	0.00
Subtotal Other Revenues	452,721.00	522,963.00	531,366.52	8,403.52
TOTAL REVENUES	112,863,230.00	113,862,482.44	113,871,704.61	9,222.17
EXPENDITURES				

Instruction				
110 000 Undifferentiated Curriculum	24,116,327.16	24,855,223.06	24,893,505.58	38,282.52
120 000 Regular Curriculum	29,643,646.49	30,284,506.90	30,303,778.55	19,271.65
130 000 Vocational Curriculum	2,314,422.14	2,344,596.14	2,344,396.14	-200.00
140 000 Physical Curriculum	2,885,660.47	2,892,312.47	2,892,312.47	0.00
160 000 Co-Curricular Activities	1,016,499.00	1,031,786.00	1,032,987.00	1,201.00
170 000 Other Special Needs	538,448.02	673,047.02	673,047.02	0.00
Subtotal Instruction	60,515,003.28	62,081,471.59	62,140,026.76	58,555.17
Support Sources				
210 000 Pupil Services	4,928,812.25	5,467,742.43	5,235,661.43	-232,081.00
220 000 Instructional Staff Services	2,510,684.29	3,096,917.24	3,114,391.24	17,474.00
230 000 General Administration	1,932,882.24	1,981,465.32	1,984,051.32	2,586.00
240 000 School Building Administration	6,394,723.29	7,186,393.29	7,129,858.29	-56,535.00
250 000 Business Administration	13,247,650.51	13,483,886.51	13,758,279.99	274,393.48
260 000 Central Services	3,241,492.15	3,908,109.15	4,120,825.15	212,716.00
270 000 Insurance & Judgments	941,161.00	941,161.00	941,161.00	0.00
280 000 Debt Services	0.00	0.00	0.00	0.00
290 000 Other Support Services	69,048.99	69,048.99	69,048.99	0.00
Subtotal Support Sources	33,266,454.72	36,134,723.93	36,353,277.41	218,553.48
Non-Program Transactions				
410 000 Inter-fund Transfers	12,315,847.00	12,649,554.64	12,649,554.64	0.00
430 000 Instructional Service Payments	6,760,925.00	6,760,925.00	6,760,925.00	0.00
490 000 Other Non-Program Transactions	5,000.00	5,000.00	5,000.00	0.00
Subtotal Non-Program Transactions	19,081,772.00	19,415,479.64	19,415,479.64	0.00
TOTAL EXPENDITURES	112,863,230.00	117,631,675.16	117,908,783.81	277,108.65

SPECIAL EDUCATION (FUND 27)	Budget 2014-2015	Revised Budget 11/30/2014	Revised Budget 11/30/2014	Change in Budget
TOTAL REVENUES	19,265,657.00	19,599,991.64	19,599,991.64	0.00
100 000 Instruction	16,070,679.00	16,092,173.68	16,093,845.68	1,672.00
200 000 Support Services	2,861,005.00	2,886,460.51	2,886,460.51	0.00
400 000 Non-Program Transactions	333,973.00	621,357.64	619,685.64	-1,672.00
TOTAL EXPENDITURES	19,265,657.00	19,599,991.83	19,599,991.83	0.00

5 min. **5. 2015-16 BUDGET UPDATE – Mr. Mark Boehlke** (Information)

Administration will give an update on the 2015-16 budget process.

2 min. **6. GIFTS – Mr. Mark Boehlke** (Action)

The administration presents the following list of gifts to the district, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<i>For Information</i>			
Monetary	Reinbold-Novak Funeral Home	North (Connect 4 Success Prog)	\$ 100.00
Monetary	Turginol, Inc.	North (Connect 4 Success Prog)	150.00

Monetary	Automation Products	North (Connect 4 Success Prog)	100.00
Monetary	Sheboygan Chevrolet Chrysler	North (Connect 4 Success Prog)	100.00
Monetary	Kohler Credit Union	North	70.00
Monetary	National Mutual Benefit Branch 630	James Madison	75.00
Monetary	South High Booster Club	South	2,000.00
Monetary	Kwik Trip, Inc.	North (Connect 4 Success Prog)	200.00
Monetary	Target Corporation	North	191.93
Monetary	Trattoria Stefano	North (Connect 4 Success Prog)	500.00
Monetary	James Madison PTO	James Madison	1,765.10.
Competition Pro Game Clock	Acuity	Farnsworth	59.95
Piano Books	Barb Sindelar	North	125.00
Monetary	Applebees	Sheboygan Theatre Company	31.11
Monetary	Costco Wholesale	Sheboygan Theatre Company	300.00
Monetary	Ralph/Alice Maffongelli	Sheboygan Theatre Company	25.00
Monetary	Patrick/Barbara Gahan	Sheboygan Theatre Company	50.00
Monetary	Beatrix Van Geffen Memorial	Sheboygan Theatre Company	70.00
Monetary	Steve/Ann Scharrer	Sheboygan Theatre Company	100.00
Monetary	Anonymous	Sheboygan Theatre Company	46.50
Monetary	Ralph/Perl Hartmann	Sheboygan Theatre Company	25.00
Monetary	Roland/Linda Buss	Sheboygan Theatre Company	25.00
Monetary	Robert/Mary Kulhanek	Sheboygan Theatre Company	100.00
Monetary	Kathleen Beuttenmueller	Sheboygan Theatre Company	100.00
Monetary	Wally/Tracy Waldhart	Sheboygan Theatre Company	500.00
Monetary	Clarence/Charlotte Goetsch	Sheboygan Theatre Company	1,000.00
Monetary	James/LaVonne Huibregtse	Sheboygan Theatre Company	200.00
Monetary	Susan/Raymond Kramer	Sheboygan Theatre Company	50.00
Monetary	Ruth Neiusius	Sheboygan Theatre Company	25.00
Monetary	Janet R. Ross	Sheboygan Theatre Company	500.00
Monetary	Robert/Joanne Richards	Sheboygan Theatre Company	30.00
 <i>For Action</i>			
Monetary	Acuity Charitable Foundation	Sheboygan Theatre Company	7,500.00

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

Tuesday, March 10, 2015
Starting Time: 6:00-6:25 p.m.*
CHAIR: Ms. Pothast
MEMBERS: Mr. Mancl, Vice Chair
Ms. Tuszynski
Mr. Hill

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

(a quorum of the Board may be present)

**REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA**

- 2 Min. 1. **DIPLOMAS – Mr. Mark Holzman** (Information/Action)
- The administration at Central High School recommends a high school diploma be awarded to Kevin Kou Yang, class of 2012. Mr. Yang has met all requirements to receive his diploma.
- 4 Min. 2. **INTRODUCTION OF NEW COURSES – Mr. Mark Holzman** (Information/Action)
- The administration recommends the adoption of the following course for the 2015-16 school year:
- CAPP – Business Management (South only)
 - Project Lead The Way (PLTW) – Medical Interventions (South only)
- 9 Min. 3. **2015 SUMMER SCHOOL RECOMMENDATION – Mr. Mark Holzman/Mr. Jason Ledermann**
(Information/Possible Action)
- The administration will present the proposed course offerings and discuss the changes for the 2015 summer school program.
- 5 Min. 4. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5830 – STUDENT FUNDRAISING – Mr. Mark Holzman** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 5830 – Students; Student Fundraising
- 5 Min. 5. **INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5517.01 – BULLYING – Mr. Mark Holzman** (Discussion/Possible Action)
- The administration recommends the introduction (first reading) of the following revised policy:
- Policy 5517.01 – Students; Bullying

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SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI

Tuesday, March 10, 2015
Time: 6:25 p.m. – 6:35 p.m.
CHAIR: Ms. Reinthaler
MEMBERS: Dr. Hein, Vice Chair
Mr. Mancl
Mr. Samet

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Note: This Committee will meet in Room 3201

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**REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA**

2 min. **1. APPOINTMENTS – Mr. Patrick Flaherty** (Confirming Action)

The administration recommends that the following appointments be confirmed:

ADMINISTRATOR

Andrea Holschbach	Assistant Superintendent	Edgewood College	Master's Degree
Manitowoc, WI	Human Resources	9 years of experience	\$121,415.25 (2014-2015 rate)

Ms. Holschbach has been hired for the 2015-2016 school year as the Assistant Superintendent of Human Resources and Administrative Services. She received her Human Resources/Administrative Management degree from the University of Wisconsin-Madison in May 1988 and her Master's Degree in Business Administration from Edgewood College in May 2000. She was one of eight candidates interviewed.

TEACHER

Tami Valentine	Cross Categorical	Concordia University	Master's Degree
Green Bay, WI	Jefferson	24 years of experience	\$20,814.88 (prorated)

Ms. Valentine has been hired for the 2014-2015 school year as a Cross Categorical Teacher at Jefferson Elementary School. She received her degree from Concordia University in August 2009. She is certified in Learning Disabilities and Emotional Behavioral Disabilities, PK-12. She was one of five candidates interviewed.

SUBSTITUTE TEACHERS

Caitlin Avina	Math, ages 10-21
Kyle Hemsing	Degreed, Non-Certified Substitute Teacher
Kyle Nack	Health, Physical Education, and Adaptive Education, birth-21
Kerri Olivieri	English, ages 6-13

SUBSTITUTE EDUCATIONAL ASSISTANTS

Cecilia Aguirre Paredes
Jacqueline Kotyza
Mykayal Schrimpf
Richy Vang
Katie Williams (Also Substitute Secretary)

SUBSTITUTE NOON SUPERVISOR

Kelly Webb	Lincoln-Erdman	February 24, 2015	\$7.47 per hour
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SUBSTITUTE SECRETARY

Katie Williams (Also Substitute Educational Assistant)

EDUCATIONAL ASSISTANTS

Alyssa Morgan	Wilson	February 17, 2015	\$11.50 per hour
Kathleen Zenil	Lincoln-Erdman	February 2, 2015	\$11.50 per hour

SECRETARY

Jennifer Cardarelle	Wilson	March 2, 2015	\$13.25 per hour
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STUDENT LIFEGUARDS

Reese Detienne*	South High	February 23, 2015	\$7.25 per hour
Diane Senkbeil	North High	February 9, 2015	\$7.25 per hour
Madison Wolf	North High	February 17, 2015	\$7.25 per hour

EXTRA PAY FOR EXTRA SERVICE (COACHES/ADVISORS)

North High

Jon Westlund	External Candidate	Assistant Wrestling	\$2,743.00
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South High

Scott Feltner	External Candidate	Assistant Girls' Soccer	\$3,771.00
Christopher Korff	Horace Mann	Varsity Boys' Tennis	\$2,743.00

RECREATION DEPARTMENT

Name	Department/Program	Effective	Rate per hour
Lynn Gordon	Fitness/Instructor	1/20/15	\$10.00

*Relative of SASD employee

**Not a SASD employee

1 min. **2. RETIREMENTS – Mr. Patrick Flaherty (Action)**

The administration recommends the following requests to retire be granted and the employees be recognized for their years of service per Board policy:

Dianne Ahrens	Teacher	Longfellow	36 years of service
Deborah Burke	Teacher	Jackson	17 years of service
Barbara Kleine	Teacher	North High	32 years of service
Randall Sohn	Teacher	Cleveland	36 years of service
Gene Wigdahl	Teacher	North High	20 years of service

2 min. **3. RESIGNATIONS – Mr. Patrick Flaherty (Information)**

The following resignations have been granted:

Justin Bingham	Coach	South High	February 26, 2015
Timothy Brown	Coach	North High	March 27, 2015
Peggy Corning	Coordinator	Human Resources	February 27, 2015
Sherri Daus	Sub. Noon Supervisor	Grant	February 11, 2015
Carrie Grobschmidt	Salad Bar Server	Jackson	February 11, 2015
Aubrey Kooistra	Coach	South High	February 16, 2015
Chelsea Lasecki	Coach	North High	February 17, 2015
Karl Nienhuis	Coach	North High	February 18, 2015
Nathan Perkins	Custodian	Urban	February 19, 2015
Jon Schrank	Coach	South High	February 16, 2015
Christine Skidan	Noon Supervisor	Wilson	February 9, 2015
Juliana Verhage	Sub. Noon Supervisor	Grant	February 11, 2015
Jessica Watson	Secretary	Farnsworth	February 20, 2015
Gene Wigdahl	Coach	North High	March 19, 2015

4 min. **4. SUPPORT STAFF MEET AND CONFER QUARTERLY UPDATE – Mr. Patrick Flaherty (Information/Discussion)**

The administration will review the progress made on Support Staff agenda items through the February 19th Meet and Confer session.

1 min. **5. LEAVES OF ABSENCES – Mr. Patrick Flaherty (Information)**

The following leaves of absences for maternity/paternity/personal reasons have been granted:

Kathleen Adema	Educational Assistant	Madison	January 20-30, 2015
Tara Berchem	Teacher	Horace Mann	February 12-18, 2015
Constance Check	Teacher	North High	Intermittent (January 22-February 11, 2015)

Johanna Groene	Teacher	Jefferson	Intermittent (January 30-August 1, 2015)
Jeffrey Grunewald	Teacher	North High	Intermittent (March 24-27, April 7-10, April 15, and April 22, 2015)
Kathy Gueldenzopf	Teacher	Jefferson	April 8-May 6, 2015 and May 7-June 4, 2015
Holly Hansen-Grotbeck	Teacher	Longfellow	Intermittent (March 11-August 26, 2015)
Kimberly Hatch	Teacher	Cooper	Intermittent (February 1-August 1, 2015)
Julie Horsch	Teacher	Cooper	Intermittent (up to 45 days)
Margaret Keller	Food Server	North High	January 12-27, 2015
Elizabeth Klessig	Food Service	Horace Mann	February 16-March 2, 2015
Michael McCabe	Teacher	Horace Mann	Intermittent (February 27-June 11, 2015)
Sarah Oehldrich	Teacher	Jackson	February 26-March 27, 2015
Lynn Pekulik	Teacher	Jefferson	February 9-20, 2015
Cinda Pennings	Teacher	Jefferson	Intermittent (Dec. 24, 2014-June 11, 2015)
Nannette Pockat	Educational Assistant	Madison	January 13-February 27, 2015
Casey Scheuren	Teacher	Grant	February 16-24, 2015
Pamela Shavlik	Secretary	ELC	February 16-24, 2015
Tracy Steger	Teacher	Grant	Intermittent (January 21-March 15, 2015)
Lori Sucha	Teacher	Jackson	December 2-11, 2014 January 20-March 16, 2015
Lyle VanderWyst	School Security Officer	Farns./H. Mann	March 2-May 25, 2015
Erik Wagner	Teacher	South High	Intermittent
John Warrens	Custodian	Facilities Services	February 6-15, 2015
Gene Wigdahl	Teacher	North High	March 19-April 6, 2015
Toni Wilson	Teacher	Farnsworth	Intermittent (February 18-June 11, 2015)
Renee Zenk	Teacher	Horace Mann	January 14-28, 2015

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin

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CHAIR: Mr. Hill
MEMBERS: Mr. Burg, Vice Chair
Ms. Pothast
Ms. Tuszynski

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**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 4 Min. **1. SHEBOYGAN THEATRE COMPANY'S FINANCIAL REPORT – Mr. John Koehler** (Action)
The administration recommends the acceptance of the financial report for the period of January 1-31, 2015.
- 1 Min. **2. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)
The administration presents the Facility Permit Report for the period of February 1-28, 2015.

NOTE: This meeting will be held in the Board Room.

**Starting time is approximate*

**REPORT TO THE COMMITTEE OF THE WHOLE
AGENDA**

- 15 Min. **1. ECONOMIC DEVELOPMENT ASSISTANCE (EDA) GRANT – Dr. Joseph Sheehan**
(Information/Possible Action)

The administration requests approval to submit a grant application for the Federal Economic Development Assistance Grant to provide matching funds up to \$2.8 million for the Red Raider Manufacturing project.

- 2 min **2. CONSIDERATION OF AMENDED RESOLUTION PERTAINING TO SALE OF 3306 SAEMANN AVENUE, SHEBOYGAN, WI (TAYLOR PROPERTY) – Dr. Joseph Sheehan/Mr. Mark Boehlke** (Action)

The Resolution passed at the February 24, 2015 Board meeting pertaining to the sale of property located at 3306 Saemann Avenue, Sheboygan, WI, had incorrectly identified the District entering into a temporary lease with the buyer for the “East Parcel”. The amended Resolution correctly identifies that the District shall enter into a temporary lease with the buyer for the “West Parcel”. Administration recommends the approval of the amended Resolution as presented.

- 3. VOTE to ADJOURN to CLOSED SESSION PER WISCONSIN STATE STATUES SEC. 19.85(1)(e)** - To Consider and Develop Negotiating Strategy with Regard to the Terms of Anticipated and Existing Charter School Contracts; To Consider and Develop Negotiating Strategy with respect to Deliberating or Negotiating the Sale of a Public Property; Discussion of Contingencies and Related Property Issues in Transaction. (Action with roll call vote)
- 4.** Reconvene to Open Session and Take Possible Action on Items Discussed in Closed Session.
- 5.** Adjourn (Action)

Office of the Superintendent
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, WI 53081

BOARD OF EDUCATION

Sheboygan Area School District
Sheboygan, Wisconsin

CLOSED SESSION
Tuesday, March 10, 2015

A Closed Session of the Board of Education meeting will be held on Tuesday, March 10, 2015, in the Board Room, 830 Virginia Avenue, Sheboygan, Wisconsin following the Committee of the Whole Meeting of the Board of Education. The following items will be presented for consideration:

- I. Call to Order
- II. Roll Call (Informal)
- III. Approval of Agenda (Action)
- III. **ADJOURN TO CLOSED SESSION PER WISCONSIN STATE STATUTES SEC. 19.85 (1)(e)** – To Consider and Develop Negotiating Strategy with Regard to the Terms of Anticipated and Existing Charter School Contracts; To Consider and Develop Negotiating Strategy with Respect to Deliberating or Negotiating the Sale of a Public Property: Discussion of Contingencies and Related Property Issues in Transaction. (Action with roll call vote)
- IV. Reconvene to Open Session & Take Possible Action on Items Discussed in Closed Session.
- V. Adjourn



Joseph M. Sheehan, Ph.D.
Superintendent & Secretary of the Board